



Board of Directors

Leslie Maloney, *President*
Thomas Cole, *Vice President and Treasurer*
Jessicah Nichols, *Secretary*
Sonja White, *Director*
Amanda Larson, *Director*

Monday, August 29, 2016, 5:15 p.m.
Meeting Minutes

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

A. OPENING EXERCISES

- Call to Order & Establish Quorum – *The meeting was called to order at 5:15 p.m. Those in attendance were Amanda Larson, Leslie Maloney, and Thomas Cole.*
- Pledge of Allegiance
- Adoption of the Agenda – *The agenda was adopted under one motion by Thomas Cole; seconded by Amanda Larson.*

B. PUBLIC COMMENT (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

C. INFORMATION

1. Eldron campus building addition discussion.

D. PUBLIC PRESENTATION

1. HLB Gravier – Presentation of the OCS and OPA annual audits. – *Angelo from HLB Gravier presented the OCS and OPA annual audits to the Board. There was a clean opinion and no findings for either school.*

E. MANAGEMENT COMPANY REPORT – *Beth Crist gave a summary of the 2016-2017 operating budgets for Odyssey Charter School and Odyssey Preparatory Academy.*

F. ADMINISTRATOR REPORT

1. Odyssey Charter School - *None*
2. Odyssey Preparatory Academy - *None*
3. Oasis Preparatory Academy – *Chris Essex addressed the Board with a turnaround plan for Oasis this coming year. A concentration on building a positive school culture and climate; math, and reading interventions need strengthening.*

- G. CONSENT AGENDA** (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda) – *Approved under one motion by Leslie Maloney; seconded by Thomas Cole.*

All School Business:

1. Approve the Minutes of the Odyssey Charter School, Inc. Board of Director's Meeting for June 22, 2016 as presented.
2. Approve the Odyssey Charter School, Inc. 2016-2017 Wellness Policy.
3. Ratify approval of the Planning Through Collaboration agreement for the 2016-2017 school year.
4. Approval of the North American Office Solutions copier agreement.

Odyssey Charter School Business:

5. Approve the 2015-2016 Final Amended Budget.
6. Approve the 2015-2016 Annual Audited Financial Report.
7. Approve the 2016-2017 Operating Budget.
8. Approve the 2015-2016 Fourth Quarter Financial Report.
9. Approve the charter contract amendment revised by Brevard Schools, which replaces the entire governance section (8) with the language consistent with the entire Orion Preparatory Academy-Brevard governance section (9).
10. Approve the K-6 and 7-11 Occupational and Physical Therapy Memorandums of Understanding with Brevard Schools for the 2016-2017 school year.
11. Approve the 2016-2017 Child and Family Consultants Speech agreement.
12. Approve the Early Learning Coalition VPK-Readiness Agreement for the 2016-2017 school year.

Odyssey Preparatory Academy Business:

13. Approve the 2015-2016 Final Amended Budget.
14. Approve the 2015-2016 Annual Audited Financial Report.
15. Approve the 2016-2017 Operating Budget.
16. Approve the Monthly Financial Report for May and June 2016.
17. Approve the charter contract amendment revised by Brevard Schools, which replaces the entire governance section (8) with the language consistent with the entire Orion Preparatory Academy-Brevard governance section (9).
18. Approve the Occupational and Physical Therapy Memorandum of Understanding with Brevard Schools for the 2016-2017 school year.
19. Approve the Early Learning Coalition VPK-Readiness Agreement for the 2016-2017 school year.

Oasis Preparatory Academy Business:

20. Approve the Monthly Financial Report for May and June 2016.

Orion Preparatory Academy-Brevard Business:

21. Approve the Monthly Financial Report for July 2016.

Orion Preparatory Academy-Orange Business:

22. Approve the Monthly Financial Report for July 2016.



ODYSSEY
CHARTER SCHOOL, INC.

- H. ACTION AGENDA** (Items for Discussion by the Board) – *After a brief discussion, the Action Agenda item H-1 was unanimously approved under one motion Thomas Cole; seconded by Leslie Maloney.*
1. Approve to authorize the Board President to act on behalf of the OCS, Inc. Board of Directors to delegate authority to the VPK Directors of all OCS, Inc. schools and future schools to sign the Early Learning Coalition (ELC) agreement, application, and applicable forms associated with the yearly renewal of the ELC VPK Program.
- I. BOARD DIRECTORS' REPORT**
- J. ADJOURNMENT** – *The meeting adjourned at 5:40 p.m.*

The undersigned hereby certifies that he/she is a Director and/or Officer of **ODYSSEY CHARTER SCHOOL, INC.**, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on September 28, 2016.

ODYSSEY CHARTER SCHOOL, INC.
A Florida not-for-profit corporation

By: Thomas Cole
Approved By

9/28/16
Date



ODYSSEY
CHARTER SCHOOL, INC.

ALL
SCHOOL
BUSINESS



Board of Directors

Leslie Maloney, *President*
Thomas Cole, *Vice President and Treasurer*
Jessicah Nichols, *Secretary*
Sonja White, *Director*
Amanda Larson, *Director*

Wednesday, June 22, 2016, 5:15 p.m.
Meeting Minutes

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

A. OPENING EXERCISES

- Call to Order & Establish Quorum – *The meeting was called to order at 5:16 p.m. Those in attendance were Leslie Maloney, Thomas Cole, Jessicah Nichols, Amanda Larson.*
- Pledge of Allegiance
- Adoption of the Agenda – *After one item was added to the Consent Agenda, the Oasis Capital Outlay Plan was tabled, the agenda was unanimously adopted under one motion by Amanda Larson; seconded by Thomas Cole.*

B. PUBLIC COMMENT (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

C. INFORMATION

D. PUBLIC PRESENTATION

E. MANAGEMENT COMPANY REPORT

1. Legislative Review – *Cindy Gilmore presented a review of the new legislation pertaining to charter schools, which takes effect July 1st.*

F. ADMINISTRATOR REPORT

1. Odyssey Charter School – *Monica Knight and Wendi Nolder reviewed a breakdown of how the combination school is graded and also reviewed their estimated FSA and EOC assessment scores.*
2. Odyssey Preparatory Academy – *Rachel Roberts reviewed a breakdown of how the schools are graded and also reviewed FSA and EOC assessment scores based on their best estimate.*
3. Oasis Preparatory Academy – *Monica Knight presented their estimated FSA and EOC assessment scores for Oasis Prep. Chris Essex spoke about his initial assessment of the school. He is working on putting things in place to focus on math and literacy, along with parent participation to bridge the literacy gap. The Board was also given a School-wide Turnaround Plan for the 2016-2017 school year. Constance Ortiz added that all teachers are in place for the 2016-2017 school year.*

- G. CONSENT AGENDA** (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda) – *Approved under one motion by Thomas Cole; seconded by Jessica Nichols.*

All School Business:

1. **APPROVED:** Approve the Minutes of the Odyssey Charter School, Inc. Board of Director’s Meeting for May 18, 2016 as presented.
2. **APPROVED:** Approve the revised OCS, Inc. Uniform Policy to be in compliance with the Students Attired for Education (SAFE) Incentive Fund.
3. **APPROVED:** Approve the revised Lead Teacher Job Description.
4. **APPROVED:** Approve the Independent Contractor Agreement with The Tech Company for technology services.

Odyssey Charter School Business:

5. **APPROVED:** Approve the 2016-2017 Capital Outlay Plan.
6. **APPROVED:** Approve to reappoint Wendi Nolder as the Elementary Site Administrator for the 2016-2017 school year.
7. **APPROVED:** Approve to reappoint Monica Knight as the Jr./Sr. High Site Administrator for the 2016-2017 school year.
8. **APPROVED:** Approve to designate Rachel Roberts as the Representative to Facilitate Parental Involvement for Odyssey Charter School.
9. **APPROVED:** Approve the revised student fees beginning 2016-2017.
10. **APPROVED:** Approve Summer Camp out-of-county field trips to North Co. Aquatic Center in Sebastian, FL on June 23 and July 21, 2016, the Orlando Science Center in Orlando, FL on June 29, 2016, and Medieval Times in Kissimmee, FL on July 13, 2016.

Odyssey Preparatory Academy Business:

11. **APPROVED:** Approve the Monthly Financial Report for April 2016.
12. **APPROVED:** Approve the 2016-2017 Capital Outlay Plan.
13. **APPROVED:** Approve to reappoint Rachel Roberts as Site Administrator for the 2016-2017 school year.
14. **APPROVED:** Approve to designate Monica Knight as the Representative to Facilitate Parental Involvement for Odyssey Charter School.
15. **APPROVED:** Approve the revised student fees beginning 2016-2017.
16. **APPROVED:** (Added) Approve to change the school hours to 8:05 a.m. to 3:00 p.m.

Oasis Preparatory Academy Business:

17. **APPROVED:** Approve the Monthly Financial Report for April 2016.
18. **TABLED:** Approve the 2016-2017 Capital Outlay Plan.

Orion Preparatory Academy-Brevard Business:

19. **APPROVED:** Approve the Orion Preparatory Academy-Brevard 5-Year Charter Contract with Brevard Public Schools for 2016-2021.
20. **APPROVED:** Approve to defer the opening of Orion Preparatory Academy-Brevard until the 2017-2018 school year.
21. **APPROVED:** Approve CSP Grant Outreach Plan.

Orion Preparatory Academy-Orange Business:

22. **APPROVED:** Approve CSP Grant Outreach Plan.



ODYSSEY
CHARTER SCHOOL, INC.

- H. ACTION AGENDA (Items for Discussion by the Board)
- I. BOARD DIRECTORS' REPORT
- J. ADJOURNMENT

The undersigned hereby certifies that he/she is a Director and/or Officer of ODYSSEY CHARTER SCHOOL, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on August 29, 2016.

ODYSSEY CHARTER SCHOOL, INC.
A Florida not-for-profit corporation

By: _____

Kathy W. [Signature]
Approved By

8/29/16
Date

MEMORANDUM

TO: Odyssey Charter School, Inc. Board of Directors
FROM: Cindy Gilmore, Green Apple School Management
REQUESTING SCHOOL: All
DATE: August 29, 2016
RE: Odyssey Charter School, Inc. Wellness Policy

Charter schools are required to submit a Wellness Policy to the State yearly. The only revision to the 2016-2017 Wellness Policy is the Wellness Committee members have been updated.

FISCAL IMPACT

None

RECOMMENDATION

Motion to approve the Odyssey Charter School, Inc. Wellness Policy for the 2016-2017 school year.

cg



ODYSSEY
CHARTER SCHOOL, INC.

Wellness Policy 2016-2017

OCS Board Approved
August 29, 2016

Odyssey Charter School, Inc. Schools

Odyssey Charter School – Elementary Campus
1755 Eldron Boulevard SE
Palm Bay, FL 32909
321-733-0442

Odyssey Charter School - Jr./Sr. High Campus
1350 Wyoming Drive SE
Palm Bay, FL 32909
321-345-4117

Odyssey Preparatory Academy
1350 Wyoming Drive SE
Palm Bay, FL 32909
321-345-4117

Oasis Preparatory Academy
5200 W. South Street
Orlando, FL 32811
407-930-2581

Odyssey Charter School's Wise Nutrition and Healthy Lifestyles Wellness Policy

School Responsibilities

The Odyssey Charter School Board of Directors acknowledges that Wellness is fundamental to education and learning. Furthermore, that a student's ability to learn effectively and achieve high standards in school is directly related to dietary choices, physical activity, and the environmental climate.

The Board recognizes that it is the School's role, as part of the larger community, to model, actively practice and teach, through policies, procedures and opportunity, the promotion of family health, physical activity, good nutrition, sustainable agriculture, and environmental preservation.

The Board of Directors further recognizes that the sharing and enjoyment of food, and participation in physical activities, are elemental experiences for all people. These fundamental human experiences are primary ways to nurture and celebrate our cultural diversity, and additionally, are vital bridges for building friendships, forming inter-generational bonds, and strengthening communities.

To manifest these tenets, the Board of Directors has approved the formation of a Wellness Committee. This committee of volunteers will create and oversee a school-wide Wellness Policy.

Mission

The mission of Odyssey Charter School, Inc. is to work in partnership with the family and community with the aim of helping each child reach their full potential in all areas of life. We seek to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, spiritual, and social skills as a foundation for life.

The School recognizes its Wellness Policy and its successful implementation as critical to its school-wide mission of helping each child reach full potential and wholeness. The goal of our policy is to promote, protect, and improve the health, well-being, and learning potential of our community. It encourages our students, families, and staff to maintain life-long healthy eating and physical activity habits.

Additionally, the school building and grounds have been developed to enhance the health of our students. The School will use the "greening" of its school buildings, gardens, sports fields and grounds with native habitats to encourage students to study and develop an awareness of how natural and structural environments impact health and wellness.

The overall mission of our wellness policy is to help each child reach full potential through a carefully designed educational environment which will include nutrition education, a physical education and healthy lifestyles program, organic gardening experiences, a healthy café, nature trails, and a school facility designed to enhance health.

Preamble

- Whereas, a healthy diet is connected to a student's ability to learn effectively and achieve high standards in school;
- Whereas, each day, students and their parents trust that the foods offered at school are wholesome and safe, and that the Governing Board is responsible for ensuring the safety of foods provided at school;
- Whereas, fresh, seasonal, local, sustainably grown foods are a primary and recommended source of nutrition for growing children;
- Whereas, pre-packaged, highly processed foods are often low in nutrients, high in sugar and/or unhealthy fats, salts, preservatives and artificial ingredients, and, create a solid waste packaging management problem and disposal expense;
- Whereas, small and mid-size farms and America's rural communities are under economic stress, and the public dollars from farm-to-school programs create a steady and reliable source of income for farmers;
- Whereas, the knowledge and skill-base for farming, gardening, food preservation, cooking, and the ritual of the family dining table are disappearing from American life;
- Whereas, public school is an excellent place to nurture and preserve American and other cultural food traditions through:
 - storytelling, recipe swapping, cooking classes, garden- and farm-based learning experiences, food offered in the cafeteria, and connections to the core curriculum of science, math, language arts, history, geography, and social studies;
- Whereas, public school has an integral responsibility to model and teach best practices based on current states of knowledge and emerging evidence;

The School pledges to achieve the following wellness goals as guided and monitored by the school Wellness Committee:

1. Student and Community Health

1a. Nutrition Education

To help ensure the health and well-being of each student, and to provide guidance to school personnel in the areas of nutrition, health, physical activity and food service, the Wellness Committee encourages teachers, administrative staff, and Nutrition Services employees to recognize the lunch period as an integral part of the educational program of the school, and work to implement the goals of this policy.

- No student shall go hungry during school;

- The School will create an economically sustainable meal program and cafeteria that offers a healthy, nutritious and delicious breakfast, lunch, and after-school snack to every student so that students are prepared to learn to their fullest potential;
- The School shall establish an instructional garden of sufficient size to provide students with experiences in planting, harvesting, preparation, serving, and tasting foods, including ceremonies and celebrations that observe food traditions, integrated with nutrition education and core curriculum, and articulated with state standards;
- Staff shall integrate hands-on experiences in gardens and kitchen classrooms and cooking activities, and enrichment activities such as farm field studies, farmers' markets tours, and visits to community gardens, with core curriculum so that students begin to understand how food reaches the table and the implications that has for their health and future;
- Sampling and tasting in school gardens and kitchen classrooms and cooking activities shall be encouraged as part of nutrition education;
- Staff is encouraged to utilize food from school gardens and local farms in kitchen classrooms and the cafeteria based upon availability and acceptability;
- The School shall use food as an integrator and central focus of education about human events, history, and celebrations, and shall encourage classes to use food and cooking as part of a learning experience that sheds light on the customs, history, traditions, and cuisine of various countries and cultures;
- Eating experiences, gardens, cooking activities, and nutrition education are integrated into the core academic curriculum at all grade levels;
- Odyssey will promote food-centered activities that are healthful, enjoyable, developmentally appropriate, culturally relevant, and participatory, such as contests, promotions, taste testing, farm visits, school gardens, and kitchen/cooking activities;
- Lunch periods shall be scheduled so that students do not have to eat lunch unusually early or late, and ideally, so that they come after periods of exercise;
- All school eating areas shall contain free, safe, drinking water sources and facilities for washing hands;
- Students shall play a role in a recycling program that begins with the purchase of recycled products and maximizes the reduction of waste by recycling, reusing, composting, and, purchasing recycled products;
- Meals will be attractively presented and served in a pleasant environment with sufficient time for eating, while fostering good eating habits, enjoyment of meals, good manners, and respect for others;
- To maintain a healthy environment, students and staff will not be involved in the sale of candy, sodas, cookies, sweets or other foods of minimal nutritional value at any school sponsored event or for any fundraising activity;

- A full-service kitchen will be installed at school;
- The Maintenance Committee shall include kitchen facilities, food preparation and storage of equipment as a high priority in its comprehensive maintenance policy;
- Nutrition Services shall work to modernize computer equipment and programs, and institute an automated accounting system and student pin number system to protect student privacy.
- Students are not denied participation in the full lunch period as a form of discipline or to make-up/recover lost lesson time.

1b. Physical Activity

The Wellness Committee recognizes the positive benefits of physical activity for student health and academic achievement.

Recognizing that physical education is a crucial and integral part of a child's education, the School will provide opportunities to ensure that students engage in healthful levels of vigorous physical activity to promote and develop the student's physical, mental, emotional, and social well-being. Besides promoting high levels of personal achievement and a positive self-image, physical education activities should teach students how to cooperate in the achievement of common goals.

The components of the School's physical education program shall include a variety of kinesthetic activities, including team, individual, and cooperative sports and physical activities, as well as aesthetic movement forms, such as dance, yoga or the martial arts. Students shall be given opportunities for physical activity through a range of before- and/or after-school programs such as intramurals, interscholastic athletics, and physical activity clubs.

The Wellness Committee will ensure that:

- Physical education teachers shall develop and implement a curriculum that connects and demonstrates the interrelationship between physical activity, good nutrition, and health;
- The School shall enhance the quality of physical education curricula and increase training of physical education teachers through site-based and district-wide staff development;
- Students shall have opportunities to enjoy physical activity through participation in gardening programs;
- An appropriate alternative activity shall be provided for students with a physical disability that may restrict excessive physical exertion;
- Physical education staff shall appropriately limit the amount or type of physical exercise required of students during air pollution episodes, excessively hot weather, or other inclement conditions.

- Staff is encouraged to incorporate more physical activity in to lessons and curriculum such as “Brain Gym” activities or other structured physical movement such as “acting out” the topic.
- Staff is encouraged to provide short physical breaks between lessons or classes as appropriate.
- Staff is encouraged to incorporate physical activity in the classroom as a classroom management tool, and especially as an intervention for disruptive students who have excess energy.
- A partnership between the Wellness Committee and Staff and/or Parent Teacher Organization is established to schedule, promote and sponsor community and school based physical activities (i.e. Run/Walk/Bike Events, Walk to School Days, Sports Tournaments, Field Days, Parade Days, School Dances, Family Fun Nights with movement/sports activities etc.)

1c. School-Based Learning Experiences

The Wellness Committee recognizes that experiential learning activities that assist students to make connections between diet, health, and environment are critical to formation of student understanding of personal wellness within a larger context of environmental health.

Schools play a crucial role in educating students on environmental issues and preparing them to be the stewards of their natural resources. The quality of life in future generations will depend upon our students’ willingness and ability to solve today’s environmental problems and prevent new ones from developing.

The School desires to offer environmental education that fosters attitudes of personal responsibility toward the environment and provides students with the concepts, knowledge and skills needed to contribute meaningfully to decisions involving the environment and its resources. At all grade levels, the Wellness Committee urges that environmental facts should be taught as they relate to each other, so that students will understand basic ecological principles and appreciate the interrelated nature of living processes, the effect of human activities on ecological relationships, and the interdependence of humanity and nature.

The Wellness Committee also recognizes that interactive hands-on experiences with the natural world can empower students to actively investigate the ecological principles that sustain our environment. Through the use of experiential learning opportunities in school gardens and cooking classes, students can better understand where their food comes from and how the food choices they and their families make impact the health of the larger social and natural communities within which they live.

The Wellness Committee will ensure that:

- Staff is encouraged to integrate garden, nutrition education, cooking and eating experiences, and, energy and renewable energy experiences into the curriculum for math, science, technology, social studies and language arts at all grade levels;
- Staff is encouraged to establish relationships with local farms so that farmers and farm workers will visit school classrooms and students will visit farms;

- Staff is encouraged to bring lessons outdoors, to the outdoor classrooms, benches, gardens, nature trails, eco-pond and playing fields, to relate lessons to the “real world”, the healthy school building and grounds as well as to nourish bodies with fresh air, sunshine and vitamin D exposure;
- Students are encouraged to recycle, conserve materials, water, and energy, use biodegradable materials when possible, and dispose of wastes in an environmentally sound way at school, in the cafeteria, in the school garden and kitchen classroom, and in all classroom-based activities;
- Nutrition services and teaching staff shall work cooperatively to integrate experiences in cafeterias, instructional gardens, kitchen classrooms, and farm field trips with the formal learning experience of all students;
- School nutrition services will work with school departments, and with community partners and the Wellness Committee, to facilitate student understanding and appreciation of fresh, local, sustainably grown food;
- Students shall be offered the opportunity to participate in outdoor education programs that make connections between diet, health and the environment, and the interdependence of living things.

1d. Professional Development

The Wellness Committee recognizes that using the local food system as a context for learning, and embedding nutrition education in a school’s curriculum, generates new content for students to learn. It also requires teachers to learn new content and new strategies for teaching it.

For nutrition services personnel, new menus require new ways of purchasing, preparing, and presenting foods. The transition to an educational model that makes food and health central parts of the academic curriculum requires professional development.

The Wellness Committee will ensure that:

- Guidelines for reimbursable school meals shall not be less restrictive than regulation and guidance issued by USDA;
- Regular professional development will be provided to enable the Food Service Staff to become full partners in providing excellent school meals;
- Regular professional development will be provided, at least annually, to teachers and the Food Service Staff on basic nutrition, nutrition education, and benefits of sustainable agriculture;
- Child nutrition services staff and district teachers will receive professional development jointly, at least once a year, to facilitate a more coordinated approach to integrating classroom lessons with experiences in gardens, kitchen classrooms, and the cafeteria.

1e. Waste Reduction

The Wellness Committee recognizes that school meal programs that utilize pre-packaged, processed foods consistently generate more solid waste than those that cook from whole ingredients. A shift to cooking meals from fresh, whole ingredients usually leads to a reduction in solid waste, and in the expense associated with waste disposal.

The Wellness Committee will ensure that:

- Meals prepared at school utilize fresh, whole, unpackaged, unprocessed or minimally processed ingredients, to the maximum extent possible, in order to preserve nutritional content and reduce packaging waste;
- The cafeteria models environmentally sound practices and involves students and staff in reducing waste, composting, recycling and purchasing recycled material;
- Post consumer food waste is composted and returned for use in the school garden program;
- Packaging containing school meals is made of recycled content and should be recycled;
- Whenever feasible, savings from waste reduction policies administered by the school are tracked, and those savings are rebated to the school site for use in furthering the waste reduction and garden-based learning program.

1f. Environmental Health

At its very core, the Odyssey Charter School – Lower Campus has been designed and constructed as a healthy, high performance, green school. Some of the many environmentally friendly, energy saving and green aspects of the school include dual layer foam insulated solid concrete walls, non-toxic concrete flooring, an ice-chilled air conditioning system, operable clerestory windows for diffuse light and ventilation, and low VOC paints. The building is situated on the grounds for maximum heating and cooling based on the path of the sun. Native plants, vegetation and native wildlife abound. To maintain the integrity and function of the building and grounds of Odyssey and other Odyssey Charter School, Inc. campuses, the Wellness Committee will ensure that:

- Only non-toxic, low or zero VOC cleaners will be used throughout the buildings, both for interior and exterior cleaning;
- Only non-toxic fertilizers and pesticides will be used throughout the grounds, including grass, landscaping plants and gardens.

2. Nutrition Services

2a. Guidelines

To facilitate the staff, students and families in making healthy food choices that promote individual health, reduce childhood obesity and prevent diet-related chronic diseases, the School will establish a healthy school nutrition environment. Such environment will encompass the following:

- Maximum participation in the school meal program will be achieved by developing a coordinated, comprehensive outreach and promotion plan, and by putting systems in place that ensure the elimination of the stigma of accepting “free” lunch (such as a pin code system);
- The nutritional value of the food served will significantly improve upon USDA Dietary Guidelines through provision of nutritious, fresh, tasty, locally grown food that reflects community and cultural diversity;
- The School will provide students with at least 15 minutes to eat after sitting down for breakfast and at least 20 minutes after sitting down for lunch;
- Students will be encouraged to share food experiences and recipes, as food sharing is a fundamental experience for all peoples;
- The Nutrition Services Director will develop and implement a plan to support local sustainable agriculture by integrating organic foods, as defined by the USDA National Organic Program, into the meals served to students based on availability and acceptability;
- Child nutrition services will coordinate its menus with seasonal production of local farms, and with production in school gardens, so that school meals will reflect seasonality and local agriculture;
- The School plans to work cooperatively with nearby schools and whenever possible, purchase collectively, in order to increase the amount of products purchased from local farms;
- The Café will utilize healthy food preparation and cooking methods that maintain the natural wellness of foods; no fryers or grills will be used to cook foods;
- The Wellness Committee shall develop and monitor a “Healthy Snacks” and “Healthy Parties” policy, and provide parents and teachers with a list of healthy, affordable food choices for snacks and parties while encouraging alternatives to food based celebrations;
- Foods offered to students and employees of the school during the day as a snack, an incentive, or in school offices, whether provided by parents or staff, shall be consistent with the goals of the policy;
- The School **will** limit celebrations that involve food during the school day and will **not allow** the serving of foods and beverages that do not meet nutrition standards for foods and beverages offered by the school cafeteria;
- The foods used during classes as part of the learning process, for fundraisers that take place at school, for at-school parties, or school-sponsored events, should follow the nutrition guidelines for snacks at school, and should be healthy, safe, and delicious;
- Parents and staff are **only permitted** to provide party snacks that are consistent with the goals of the policy, and to see to it that such items are served **after** the lunch hour. Foods not meeting school wellness policies shall not be served nor sent home with the students and instead shall be respectfully returned to the originating parent/family.

- The School's Healthy Cafe may offer families the option of purchasing healthy celebratory food snacks and party foods, which meet USDA nutritional guidelines in lieu of student/family supplied party foods;
- Teachers and parents are encouraged to replace food based rewards and celebrations with healthy alternatives such as extra recess time, game time, or other physical activity and mind stimulus activity.
- Foods served at school will carry sufficient nutrition information to allow parents and students to make informed dietary choices. Information must clearly indicate dietary appropriateness such as vegetarian, vegan, or kosher, and include processes such as organically grown, irradiated, contains bovine growth hormone (rBGH), or has been genetically modified (GMO);
- The exposure of children to potentially harmful residues of toxic agricultural chemicals such as pesticides, herbicides, fertilizers, waxes, and fungicides will be reduced and/or eliminated by increasing the purchase of foods that are grown sustainably, without the use of toxic chemicals;
- Foods exposed to potentially harmful food additives and processes, such as bovine growth hormone, irradiation, high fructose corn syrup, excessive salt, artificial flavors and colors, hydrogenated oils (transfats), preservatives, and genetic modification, shall be reduced and/or eliminated;
- The School shall offer a variety of fresh fruits and vegetables, at least two non-fried vegetables and two fruit choices each day, and five different fruits and five different vegetables over the course of a week;
- No unhealthy food or beverage item may be advertised on school grounds, and fast food and "branded" food items shall not be offered for sale as part of any school meal program or as à la carte items;
- Vending machines and school stores shall only offer approved items;
- Neither the School nor individuals of the school may sign exclusive contracts, or contracts with confidential clauses, with soft drink, fast food, or snack food companies.

2b. Nutrition Services Responsibilities

The Nutrition Services responsibilities are:

1. To adopt policies covering all phases of the school food program.
2. To **prohibit** the sale of food and beverage items in competition with the approved food service program, including those classified as "foods of minimal nutritional value (FMNV)", listed in Code of Federal Regulations 210, Appendix B.
 - Carbonated beverages are prohibited on campus at all times.
 - Non-carbonated beverages, including one hundred (100%) fruit juice, may be sold at all times during the day, at any location.

- Consideration will be given to allowing only the sale of nutritious foods and beverage items, which meet at minimum, the dietary guidelines for Americans as set by the United States Department of Agriculture.

3. Compliance

Reimbursable meals shall not be less restrictive than regulation and guidance issued by USDA.

4. Implementation and Monitoring of the Wellness Policy

4a. Wellness Committee Responsibilities

The Board of Directors shall establish and approve a Wellness Committee to draft and monitor the wellness policy. The Wellness Committee will be composed of a diverse and inclusive group of persons who draft and review wellness and nutrition policies and practices, track implementation, measure the impact of the policy on the school and community and finally, recommend changes or improvements to the school.

The Committee will use the “Rethinking School Lunch Self-Assessment Rubric” to implement and measure the impact of the Wellness Policy (Attachment 6).

The Committee will be responsible for addressing food-related topics of concern to the school community, and making Wellness Policy recommendations to the Board of Directors.

The Wellness Committee shall meet at least four times a year at hours convenient for public participation, and for sufficient time to conduct the group’s business.

The School will support Parent and Families’ efforts to provide a healthy diet and daily physical activity for children via nutrition information and health information tips in newsletters, notices, education seminars or training opportunities, and/or website links as feasible and appropriate.

The School will provide notice of the Wellness Policy to staff, students, families and community members via verbal and written communications such as school newsletters, the school website, classroom websites, student registration documents, school employment documents, classroom handbooks and/or the school handbook as feasible and appropriate.

Additionally, it is the responsibility of the Wellness Committee and nutrition services personnel to work cooperatively in achieving the goals of the wellness policy.

The standing Wellness Committee shall present to the Odyssey Charter School, Inc. Board of Directors an Annual Report each year on the status of meeting the Wellness Policy goals. The report shall:

- Contain a review and comment on the Nutrition Services Annual Report (see next section), including the Profit and Loss Statement, Marketing Plan and Business Plan;
- Contain recommendations for improving the delivery and cost effectiveness of food services;

- Assist the Director of child nutrition services in the development and implementation of the Outreach and Promotion Marketing plan;
- Recommend to the Governing Board strategies to eliminate potentially harmful food additives and processes, and to increase the amount of fresh, local produce offered through the School Meal Program;
- Make periodic reports, as the Board of Directors deems necessary;
- Establish rules for decision-making;
- Solicit student preferences through taste tests, surveys, and interviews, and through student participation on the Wellness Committee.

4b. Nutrition Services Annual Report

In order for the community to become full partners in the reinvention of food service, and in order for the Wellness Committee to be fully informed about food service function, and able to assess the impact and implementation of the local Wellness Policy, full transparency of food service operations and financials is necessary.

The Board shall require, and each year Child Nutrition Services shall prepare, The Nutrition Services Annual Report for the Board of Directors, which will include:

- Description of the level of service for each site and level of participation;
- Profit and Loss Statement for the past fiscal year;
- Outreach and Promotion Marketing Plan;
- Budget for the future year;
- Report on the progress in meeting the Wellness Policy goals;
- Nutritional quality of the food being served;
- Inventory of equipment;
- Budget for maintenance and replacement equipment;
- Accounting of Child Nutrition Services' financial reserve, if any, and a budget allocating the reserve;
- Annual review of school food sales to determine:
 - Percentage of food purchased from local sources and the total dollar amount spent on local food;
 - Income benefit or loss due to increases in local purchasing;
 - Opportunities to increase purchase of local and seasonal items;
 - Impacts on participation, and on fruit and vegetable consumption;
 - Degree of nutrition education students are receiving and how it is administered.

Such report shall inform the work of the Wellness Committee, which shall prepare an annual report to the Board of Directors that contains a review and comment on the Nutrition Services Report. The School's Wellness Policy, Nutrition Services Annual Report the Wellness Committee's Annual Report, and Monthly Menus shall be available in the School's Office and on the School's website.

4c. Public Policy

The School will work cooperatively with other schools throughout the state and the nation to advance goals of wellness by:

- Advocating for label disclosure through State and Federal legislation that will clearly label food products that have been irradiated, genetically modified or have been exposed to bovine growth hormones;
- Sending a Board of Directors resolution requesting support for labeling legislation to the State Board of Education.

5. Wellness Committee Membership

The Wellness Committee shall involve parents, students, and representatives of the school authority, the school board, school administrators, and the public, in development of the Wellness Policy.

The committee shall be large enough to ensure complete representation—cultural, ethnic, and economic—of the school, and manageable enough to be effective at conducting meetings and making decisions. Ideal candidates include school personnel from administration, food service, finance, facilities, communications, waste management, and instruction as well as community members such as parents, grandparents, farmers, school nurses, nutritionists, health care professionals, and local organizations and agencies including community foundations, public health departments, and local elected officials concerned with the health and well being of school age children.

The committee shall establish phone and/or email contacts for correspondence with the community for the purpose of input (concerns or recommendations) to the wellness policy.

The membership of the working group shall be as follows:

- Odyssey Charter School, Inc. Board Member(s);
- Odyssey Charter School's Founder;
- School Principals;
- The Director of Child Nutrition Services;
- 3 teachers representative of different grade levels;
- 1 or more classified employees;
- 3 or more Community/Parent representatives
- Students of the schools.

The 2016-2017 Wise Nutrition and Healthy Lifestyles Committee Members:

Name, Signature	Email & Phone
Founder - Constance Ortiz	cortiz@greenapplesm.org 676-8737
Site Administrators Wendi Nolder, Rachel Roberts, Monica Knight, Chris Essex	nolderw@odysseycharterschool.com , robertsr@odysseyprepacademy.com , knightm@odysseycharterschool.com 733-0442/345-4117 essexc@oasisprep.com 407-930-2581
Agriculture Coordinator, Organic Farmer Ian Macpherson	macphersoni@odysseycharterschool.com 733-0442
Farm to School Partner, i8organic/ Aquatic Greens Sheri Huff	i8organic@gmail.com
Nutrition Partner (UF Family & Nutrition Services) Christine Beth Chen-Luke	cchenluke@ufl.edu 633-1702
Café Manager - Cindy Chapman,	Chapmanc@odysseycharterschool.com 733-0442
Cafe Staff - Deb Chapman	Chapmand@odysseycharterschool.com
Café Staff - Ms. Kermish	kermishj@odysseycharterschool.com
Café Staff - Polly Davis	davisp@oasisprep.com
Teacher - Melissa Laufer	lauferm@odysseycharterschool.com
Teacher - Suzanne Krasny	Krasnys@odysseycharterschool.com
Teacher - Caitlin Miller	millerca@odysseycharterschool.com
Teacher - Kristin Samways	samwaysk@odysseycharterschool.com
Teacher – Megan Bigwood	bigwoodm@odysseyprepacademy.com
Parent/Community Member - Ms. Mullins	MullinsJ@odysseycharterschool.com
Parent/Community Member - Catherine Billings	billingshome@bellsouth.net
Parent/Community Member – Beverley Squire- Wiggins	beverley@pipcandoit.com
Parent/Community Member - Ms. Broom	Lauren,Broom@flhealth.gov
Parent/Community Member - Vanessa Jara	Vjara76@yahoo.com
Parent/Community Member - Melissa Jannssen	Mazz21680j@gmail.com 321-960-0899
Student – Avery Held, Grade 6	
Student – Brady Tschorke, Grade 6	
Wellness Coordinator – Jane Martin	martinj@odysseycharterschool.com

Attachments:

Attachment 1: Wise Nutrition and Healthy Lifestyles Pledge, page 17.

Attachment 2: Healthy Celebrations, page 18.

Attachment 3: Alternatives to Food as Rewards, pages 19 – 20.

Attachment 4: Birthday Celebration Policy, pages 21 - 22.

Attachment 5: Healthy Fundraising Ideas, pages 23 - 24.

Attachment 6: Sweet Deals: School Fundraising Can Be Healthy and Profitable, page 25 (cover page only; full pdf found at <http://www.cspinet.org/schoolfundraising.pdf>).

Attachment 7: Rethinking School Lunch Self-Assessment Rubric, pages 26 – 35.

Acknowledgements: “The Model Wellness Policy Guide” by The Center of Ecoliteracy in collaboration with Slow Food USA and Chez Panisse Foundation, Berkeley Unified School District, Chef Ann Cooper, Rethinking the School Lunch Program, Columbia University, Dr. Jane Martin, Wellness Chair for Odyssey Charter School, Constance Ortiz, Founding Executive Director, Odyssey Charter School, Connecticut State Department of Education, Brevard County Public Schools, Wellness Policy; Florida State Department of Education, Federal School Lunch Program team.

Other Information Resources:

Action for Healthy Kids Organization

American Academy of Pediatrics

American Diabetes Association

American Heart Association

Healthy Schools Campaign

Healthy Schools Coalition

KidsHealth Organization

Odyssey Charter School Inc.'s Wise Nutrition and Healthy Lifestyles Pledge

As a member of Odyssey Charter School, Inc.'s community of students, families, teachers, administrators and staff, please review the Wellness Policy and initial/sign below as appropriate. As a reminder, some tenets of the policy are:

- Wellness is fundamental to education and learning. Furthermore, a student's ability to learn effectively and achieve high standards in school is directly related to dietary choices, physical activity, and the environmental climate.
- Our School's role, as part of the larger community, is to help your child(ren) reach their full potential. We will model, actively practice and teach, the promotion of your child's optimal health through the creation of a carefully designed educational environment which will include a nutrition education strand, organic gardening experiences, a healthy café, a physical fitness and healthy lifestyles program, environmental preservation and an increased student awareness of the built environment's impact upon health.

Please initial:

_____ I agree that I have read, understood and will respect the school's Wellness Policy.

_____ I agree that I will actively support the Wellness Policy with the aim of helping my child(ren) reach their full potential.

_____ I agree that I will promote and encourage movement/activity within the classroom and at home.

_____ I agree that I will offer non-food based rewards and celebration activities.

_____ I agree to maintain a healthy school environment. I will respectfully prohibit foods of minimal nutritional value (high sugar, high fat, high salt, artificial ingredients) in our school, including, but not limited to, cakes, cupcakes, ice cream, candy, and soda.

Name: _____ **Date:** _____

Signature: _____ **For Staff: Job Title/Grade:** _____

For Families: your children's names & grades: _____

Healthy Celebrations

Promoting a Healthy School Environment



Birthday parties and holiday celebrations at school provide a unique opportunity to help make healthful eating fun and exciting for children. Schools can take advantage of classroom celebrations to serve food that tastes good, is nutritious, and provides students with an opportunity for nutrition education experiences.

But It's Just a Cupcake...



Typically, foods for school celebrations include cupcakes, candy, cookies and soda. So what's the harm? There is nothing wrong with an occasional treat, but unhealthy choices have become the norm rather than the exception. Parties, treats used as classroom rewards, food fundraisers, vending machines, snacks and school stores constantly expose children to high-fat, high-sugar, low-nutrient choices.

Overall, our children's eating habits are poor. Only two percent of children meet all Food Pyramid recommendations. Most children do not eat enough fruits, vegetables or whole grains. Obesity rates among children are on the rise, with serious health consequences. Constant exposure to low-nutrient foods makes it difficult for children to learn how to make healthy food choices. By providing students with nutritious choices wherever food is available (including the classroom), schools can positively influence children's eating habits.

Benefits of Healthy Celebrations

Healthy Kids Learn Better: Research clearly demonstrates that good nutrition is linked to better behavior and academic performance. To provide the best possible learning environment for children, schools must also provide an environment that supports healthy behaviors.

Provides Consistent Messages: Providing healthy classroom celebrations demonstrates a school commitment to promoting healthy behaviors. It supports the classroom lessons students are learning about health, instead of contradicting them. Healthy celebrations promote positive lifestyle choices to reduce student health risks and improve learning.

Promotes a Healthy School Environment: In order to positively change eating behaviors, students need to receive consistent, reliable health information and ample opportunity to use it. Healthy celebrations are an important part of providing a healthy school environment.

Creates Excitement About Nutrition: Children are excited about new and different things, including fun party activities and healthy snacks (see back for ideas). School staff and parents need not worry that children will be disappointed if typical party foods aren't served in the classroom. Holiday treats and traditional birthday parties with cake will still be available at home.

Protects Children with Food Allergies: When parents send in food, it is difficult to ensure the safety of children with food allergies. Schools can protect food allergic children by providing nonfood celebrations or, if food is served, obtaining it from known sources such as the school food service program.



How-To's for Happy Healthy Parties¹

- Variety is the "spice of life" and the "life of the party." Plan several contrasting activities – active and quiet, indoor and outdoor, individual and group.
- Try something new. Children like adventure. In addition to familiar games and foods, offer something different.
- Plan creative experiences such as art, music and cooking.
- Involve children in planning and preparing the party. Let them make decorations and favors.
- Put food in its proper place. Refreshments should compliment the fun, not become the "main event."
- Be sure that each child receives a prize or favor, if such awards are given.
- Don't use food as rewards or prizes.
- Choose foods for fun, good taste and health. Parties that feature healthful foods provide opportunities for children to practice making wise food choices.



¹ Printed with permission from *Let's Party: Party Ideas for School and Home*, West Virginia Department of Education, 1994. Ordering information at: <http://wvdo.state.wv.us/stcr/materials.html>.

Alternatives to Food as Reward

Promoting a Healthy School Environment



Food is commonly used to reward students for good behavior and academic performance. It's an easy, inexpensive and powerful tool to bring about immediate short-term behavior change. Yet, using food as reward has many negative consequences that go far beyond the short-term benefits of good behavior or performance.

Research clearly demonstrates that healthy kids learn better. To provide the best possible learning environment for children, schools must provide an environment that supports healthy behaviors. Students need to receive consistent, reliable health information and ample opportunity to use it. Finding alternatives to food rewards is an important part of providing a healthy school environment.



"Rewarding children with unhealthy foods in school undermines our efforts to teach them about good nutrition. It's like teaching children a lesson on the importance of not smoking, and then handing out ashtrays and lighters to the kids who did the best job listening."

Marlene Schwartz, PhD, Co-Director, Yale Center for Eating and Weight Disorders

Consequences of Using Food as Reward



Compromises Classroom Learning: Schools are institutions designed to teach and model appropriate behaviors and skills to children. Nutrition principles taught in the classroom are meaningless if they are contradicted by rewarding children with candy and other sweets. It's like saying, "You need to eat healthy foods to feel and do your best, but when you behave or perform your best, you will be rewarded with unhealthy food." Classroom learning about nutrition will remain strictly theoretical if schools regularly model unhealthy behaviors.

Contributes to Poor Health: Foods commonly used as rewards (like candy, and cookies) can contribute to health problems for children, e.g., obesity, diabetes, hypertension and cavities. Food rewards provide unneeded calories and displace healthier food choices.



Encourages Overconsumption of Unhealthy Foods: Foods used as rewards are typically "empty calorie" foods — high in fat, sugar and salt with little nutritional value. Decreasing the availability of empty calorie foods is one strategy schools can use to address the current childhood obesity epidemic.

Contributes to Poor Eating Habits: Rewarding with food can interfere with children learning to eat in response to hunger and satiety cues. This teaches kids to eat when they are not hungry as a reward to themselves, and may contribute to the development of disordered eating.^{2,3}

Increases Preference for Sweets: Food preferences for both sweet and non-sweet food increase significantly when foods are presented as rewards. This can teach children to prefer unhealthy foods.^{3,4}



Over 15 percent of children are overweight, a three-fold increase from the 1970's.¹

What Schools Can Do

Ideas for Alternatives to Using Food as a Reward 5,6

Schools can help promote a healthy learning environment by using nonfood rewards. The ideas below are just a beginning and can be modified for different ages. Be creative, and don't forget the simple motivation of recognizing students for good work or behavior.

Elementary School Students

- Make deliveries to office
- Teach class
- Sit by friends
- Eat lunch with teacher or principal
- Eat lunch outdoors with the class
- Have lunch or breakfast in the classroom
- Private lunch in classroom with a friend
- Be a helper in another classroom
- Play a favorite game or do puzzles
- Stickers, pencils, bookmarks
- Certificates
- Fun video
- Extra recess
- Walk with the principal or teacher
- Fun physical activity break
- School supplies
- Trip to treasure box filled with nonfood items (stickers, tattoos, pencils, erasers, bookmarks, desktop tents)
- Dance to favorite music in the classroom
- Paperback book
- Show-and-tell
- Bank system - Earn play money for privileges
- Teacher or volunteer reads special book to class
- Teacher performs special skill (singing, cart wheel, guitar playing, etc.)
- Read outdoors or enjoy class outdoors
- Have extra art time
- Have "free choice" time at end of the day or end of class period
- Listen with headset to a book on audiotape
- Items that can only be used on special occasions (special art supplies, computer games, toys)



Middle School Students

- Sit with friends
- Listen to music while working at desk
- Five-minute chat break at end of class
- Reduced homework or "no homework" pass
- Extra credit
- Fun video
- Fun brainteaser activities
- Computer time
- Assemblies
- Field trips
- Eat lunch outside or have class outside



High School Students

- Extra credit
- Fun video
- Reduced homework
- Donated coupons to video stores, music stores or movies
- Drawings for donated prizes among students who meet certain grades standards



Share what works! Let us know your strategies to motivate students so we can share with others.

For more information on a healthy school environment, contact Susan Fiore, MS, RD, Nutrition Education Coordinator at susan.fiore@po.state.ct.us or (860) 807-2075.

References

- 1 Ogden CL., Flegal, KM Carroll MD and Johnson CL. Prevalence and Trends in Overweight Among US Children and Adolescents, 1999-2000. JAMA 2002;288: 1728-1732
- 2 Puhl R. and Schwartz, MB (2003). If you are good you can have a cookie: The link between childhood food rules and adult eating behaviors. Eating Behaviors, 4, 283-293
- 3 Birch LL. Development of Food Preferences. Annu Rev Nutr 1999. 19:41-62
- 4 Fisher J, Birch LL. Restricting access to palatable foods affects children's behavioral response, food selection and intake. Am J Clin Nutr 1999;69:1264-72
- 5 Alternatives to Using Food as a Reward. Michigan State University Extension, 2003. www.maec.msu.edu/fnlv/try/foodrewards.pdf
- 6 Non Food Ways to Raise Funds and Reward a Job Well Done. Texas Department of Agriculture, 2004. www.agr.state.tx.us/foodnutrition/newsletter/NonFoodRewards.pdf

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Connecticut State Department of Education
Bureau of Health and Nutrition Services and Child/Family/School Partnerships



September 2004

Odyssey Charter School, Inc.'s Wise Nutrition and Healthy Lifestyles**Birthday Policy**

Putting the BIRTH of the child BACK into Birthdays!

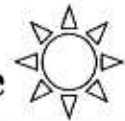
Odyssey Charter School, Inc. recognizes the importance of acknowledging and celebrating student birthdays. Furthermore, the School would like to actively share in the joy and wonder of each child's life and individuality by learning about the events in his/her life, including family members, friendships, and favorite activities, rather than focusing on foods or trinkets that a child may bring in to school for a party. Participation in any such classroom birthday recognition or any related celebration activities are completely optional choices for each student.



To protect the health and safety of students, to eliminate financial burden on families, to protect the educational learning time in classrooms, and, to respect the rights of parents in choosing what their children consume while at school, The Odyssey Charter School Board has adopted a Birthday Celebration Policy, which solely focuses on the essence and uniqueness of each child. Birthday recognition timing and any related activities are at the discretion of each Teacher. Once a month ceremonies, which acknowledge all birthdays during that month (and include summer birthdays) are recommended. Social and personal growth is encouraged via the sharing of student life histories/timelines, favorite books and/or hobbies. The consumption of foods of any variety is prohibited. The giving of material gifts is discouraged.



Odyssey Charter School, Inc.'s Birthday Celebration Policy; A Celebration of Life



We choose to celebrate the life and essence of each child during birthday celebrations, putting the "birth" back in to each birthday, rather than making the birthday occasion a food centered event.



In our Early Childhood Montessori classes, through age 7 or first grade, children may take part in a birthday celebration of life where they "walk around the sun". This occasion begins by gathering the children together. The birthday child is honored by telling the story of how s/he was born and lived as an infant and each year thereafter. Parents are encouraged to bring/send in several pictures of their child from birth through the current year along with a completed "Birthday Ceremony" form which outlines the events that have occurred during their child's life. A candle is lit in the center of the circle, representing the sun. The birthday child holds a small globe and walks around the "sun" one time for each year while her/his story is being told. A song may be sung by the children after the ceremony.

For grades 2 and up, during the week of the child's birthday, other children in the class may create a birthday card from art supplies kept in the room for such purposes. Over a few days, each child may take a few minutes to write a nice thought about the birthday child in the card. The card can beautifully bound by one of the children and given to the birthday child at the end of their special day. A song may be sung by the children after the ceremony. Children at this age can also be encouraged to create their own timeline of life, complete with a short story and pictures, and share this story with their classmates.

Gifts: On your child's birthday, s/he may be showered with many gifts which can turn a child more inward. To support personal and social growth, we suggest that your child brings a "gift" to the class as a way for your child to express love on this special day. A favorite book could be selected to be read to the class or given to the library and signed by the child. Even something as simple as cut flowers can be joyously given and shared by the class. **The idea is for the child to develop a true appreciation for the gift of life and experience the giving of self in place of receiving material things.**

For our older children, there are many more ideas which parents and teachers can find in the wellness attachments on The school's website. **It is the school's policy to not serve food during birthday celebrations. Let's turn our attention away from food as a birthday reward and put it back where it belongs, upon your very special child!**

What Schools Can Do: Ideas for Healthy Celebrations

Adapted from the Connecticut State Department of Education, Bureau of Health and Nutrition Services and Child/Family/School Partnerships, May 2005. Contact the Nutrition Education Coordinator at (860) 807-2075 for more information on a healthy school environment.

Schools can help promote a positive learning environment by providing healthy celebrations that shift the focus from the food to the child. Choose a variety of activities, games and crafts that children enjoy. Try these ideas for fun activities.

Activities to Celebrate the Child

- *Plan special games and activities. Parents can provide game supplies, pencils, erasers, stickers instead of food.
- *Extra recess time; let the birthday child choose and lead an activity or game for all.
- *Instead of food, parents can purchase a book for the classroom or library in the birthday child's name. The child or the parent can read it to the class.
- *Instead of a party, organize a special community service project, e.g., invite Senior Citizens in for lunch, make "curechiefs" for chemotherapy patients, or, blankets for rescue dogs. Parents can help plan the project and provide materials.
- *The birthday child may be the teacher's assistant for the day, and chosen to do special tasks like make deliveries to the office, lead the line, start an activity or choose a class game or story.
- *Create a healthy party idea book. School staff and parents can send in ideas for activities, games and crafts to compile in a book for staff and parents to use.

Additional Resources:

Alternatives to Food Rewards. Connecticut State Department of Education, 2004.

<http://www.ste.ct.us/sde/deps/student/nutritioned/index.htm>

Classroom Party Ideas. University of California Cooperative Extension Ventura County.

<http://ucce.ucdavis.edu/files/filelibrary/2372/15801.pdf>

Healthy Fundraising. Connecticut State Department of Education, 2005.

<http://www.ste.ct.us/sde/deps/student/nutritioned/index.htm>

Lets Party: Party Ideas for School and Home. West Virginia Department of Education, 1994.

<http://www.wvde.state.wv.us/ctre/materials.htm>

Lets Play: Innovative Games and Activities for Kids. West Virginia Department of Education, 2002.

<http://www.wvde.state.wv.us/ctre/materials.htm>

Healthy Fundraising

Promoting a Healthy School Environment



Candy, baked goods, soda and other foods with little nutritional value are commonly used for fundraising at school. Schools may make easy money selling these foods, but students pay the price. An environment that constantly provides children with sweets promotes unhealthy habits that can have lifelong impact. As we face a national epidemic of overweight children, many schools are turning to healthy fundraising alternatives.

Benefits of Healthy Fundraising

Healthy Kids Learn Better: Research clearly demonstrates that good nutrition is linked to better behavior and academic performance. To provide the best possible learning environment for children, schools must also provide an environment that supports healthy behaviors.



Provides Consistent Messages: Fundraising with healthy foods and non-food items demonstrates a school commitment to promoting healthy behaviors. It supports the classroom lessons students are learning about health, instead of contradicting them.

Promotes a Healthy School Environment: Students need to receive consistent, reliable health information and ample opportunity to use it. Finding healthy alternatives to fundraising is an important part of providing a healthy school environment.

Additional Resources

Clearinghouse for Fundraising Information:

<http://www.fund-raising.com/index.htm>

Creative Financing and Fundraising. California Project Loan, California Department of Health Services, 2002.

<http://www.co.shasta.ca.us/Departments/PublicHealth/CommunityHealth/prolean/fundraiser1.pdf>

Guide to Healthy School Stores. Alabama Department of Public Health Nutrition & Physical Activity Unit, 2004.

<http://www.actionforhealthykids.org/index.htm>

(Select Alabama in box at right and scroll down to "Links to State Team-Recommended Tools and Resources.")

Healthy Fundraising & Vending Options. Produce for Better Health Foundation, <http://www.5aday.com/html/educators/options.php>

Healthy Fundraising/Health Related Fundraising. <http://www.fundraiser-finder.com/fundraising-cat/healthy.php>

Idaho Recommendations for Promoting a Healthy School Nutrition Environment. Idaho State Department of Education, 2004.

<http://www.ade.state.id.us/child/docs/promotingahealthyschoolnutritionenvironment.pdf>

Non-Food Ways to Raise Funds and Reward a Job Well Done. Texas Department of Agriculture, 2004, <http://www.agr.state.tx.us/foodnutrition/newsletter/NonFoodRewards.pdf>

School Fund Raiser Ideas: Alternatives to Selling Junk Food and Sodas: <http://departments.cw.edu/uepi/cf/resources/AlternativeFundRaisers.htm>

Consequences of Unhealthy Fundraising

Compromises Classroom Learning: Selling unhealthy food items contradicts nutrition messages taught in the classroom. Schools are designed to teach and model appropriate skills and behaviors. Nutrition principles taught in the classroom are meaningless if they are contradicted by other activities that promote unhealthy choices, like selling candy and other sweets. It's like saying, "You need to eat healthy foods to feel and do your best, but it is more important for us to make money than for you to be healthy and do well." Classroom learning about nutrition remains strictly theoretical if the school environment regularly promotes unhealthy behaviors.

Promotes the Wrong Message: Selling unhealthy foods provides a message that schools care more about making money than student health. We would never think of raising money with anything else that increases student health risks, but food fundraisers are often overlooked. As schools promote healthy lifestyle choices to reduce student health risks and improve learning, school fundraisers must be included.



Contributes to Poor Health: Foods commonly used as fundraisers (like chocolate, candy, soda and baked goods) provide unneeded calories and displace healthier food choices. Skyrocketing obesity rates among children are resulting in serious health consequences, such as increased incidence of type 2 diabetes and high blood pressure.

More than 15 percent of children are overweight, a three-fold increase from the 1970's.¹ At 400,000 deaths per year, poor eating habits and a sedentary lifestyle are fast becoming the leading cause of death in the United States, just behind smoking at 435,000 deaths per year.²

References

¹Ogden CL, Flegal, KM Carroll MD and Johnson CL. Prevalence and Trends in Overweight Among US Children and Adolescents, 1999-2000. JAMA 2002;288: 1728-1732

²Mokdad AH, Marks JS, Stroup DF, Gerberding JL. Actual causes of death in the United States, 2000. JAMA. 2004;291(10):1238-1246

What Schools Can Do

Ideas for Healthy Fundraising Alternatives*

*Adapted from: *Creative Financing and Fundraising*. California Project Lean, California Department of Health Services, 2002.

Schools can help promote a healthy learning environment by using healthy fundraising alternatives.

Items You Can Sell

- Activity theme bags
- Air fresheners
- Bath accessories
- Balloon bouquets
- Batteries
- Books, calendars
- Brick/stone/tile memorials
- Bumper stickers & decals
- Buttons, pins
- Candles
- Christmas trees
- Coffee cups, mugs
- Cookbooks
- Crafts
- Christmas ornaments
- Coupon books
- Customized stickers
- Emergency kits for cars
- First aid kits
- Flowers and bulbs
- Foot warmers
- Football seats
- Garage sale
- Giant coloring books
- Gift baskets
- Gift certificates
- Gift items
- Gift wrap, boxes and bags
- Greeting cards
- Hats
- Holiday wreaths
- House decorations
- Hugging booth
- Jewelry
- Kissing on the cheek booth
- License plates or holders with school logo
- Lunch box auctions
- Magazine subscriptions
- Megaphones
- Mistletoe
- Monograms
- Music, videos, CDs
- Newspaper space, ads
- Pet treats/toys/accessories
- Plants



Items You Can Sell, continued

- Pocket calendars
- Pre-paid phone cards
- Raffle donations
- Rent a special parking space
- Scarves
- School art drawings
- School frisbees
- School spirit gear
- Scratch off cards
- Sell/rent wishes
- Souvenir cups
- Spirit/seasonal flags
- Stadium pillows
- Stationery
- Student directories
- Stuffed animals
- Temporary/henna tattoos
- T-shirts, sweatshirts
- Tupperware
- Valentine flowers
- Yearbook covers
- Yearbook graffiti



Healthy Foods

- Frozen bananas
- Fruit and nut baskets
- Fruit and yogurt parfaits
- Fruit smoothies
- Lunch box auctions
- Trail mix



Sell Custom Merchandise

- Bumper stickers/decals
- Calendars
- Cookbook made by school
- Logo air fresheners
- Scratch off cards
- T-shirts/sweatshirts

Items Supporting Academics

- Read-A-Thon
- Science Fair
- Spelling Bee

Things You Can Do

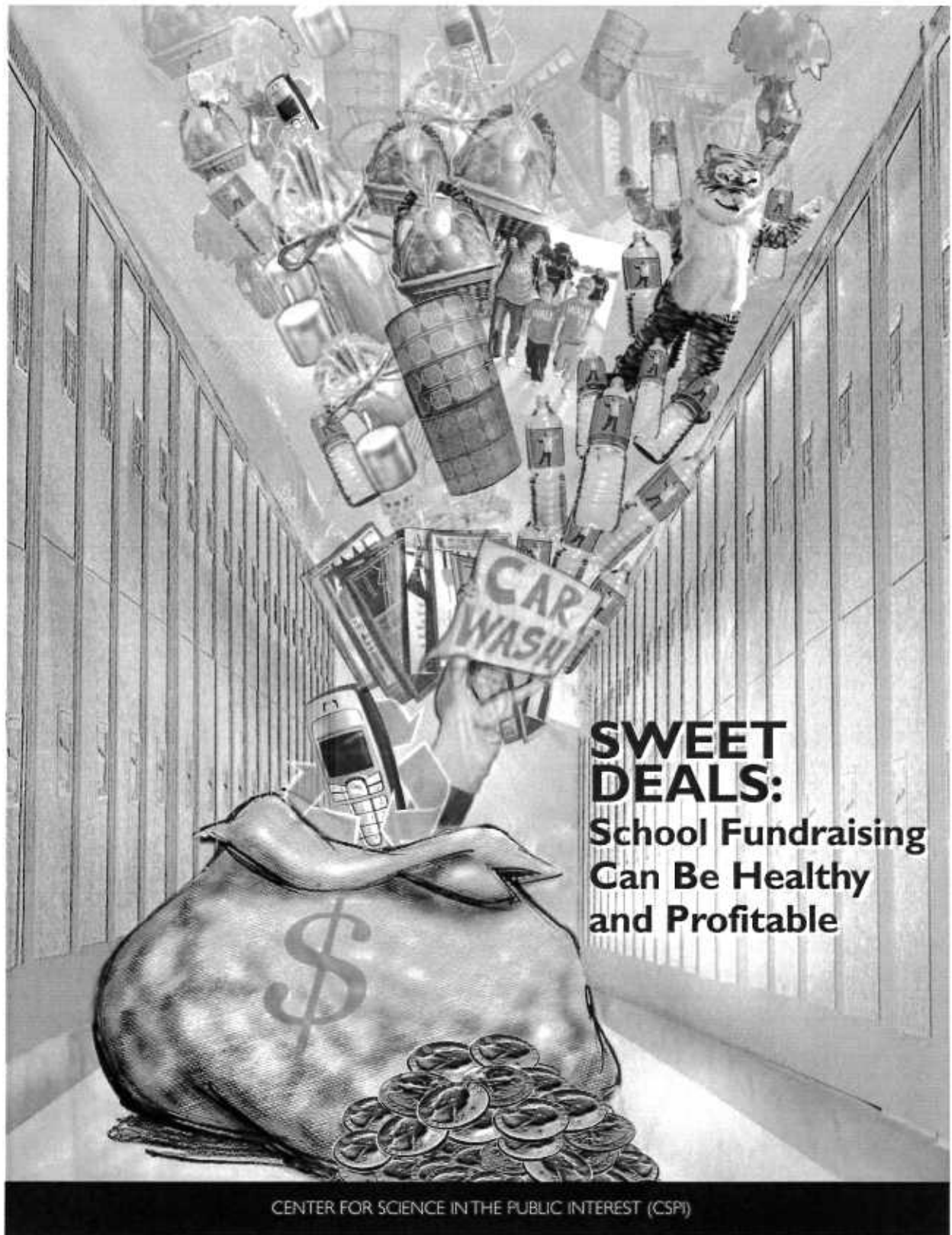
- Auction (teacher does something for kids)
- Bike-a-thons
- Bowling night/bowl-a-thon
- Car wash (pre-sell tickets as gifts)
- Carnivals (Halloween, Easter)
- Dances (kids, father/daughter, Sadie Hawkins)
- Family/glamour portraits
- Festivals
- Fun runs
- Gift wrapping
- Golf tournament
- Jump-rope-a-thons
- Magic show
- Raffle (movie passes, theme bags)
- Raffle (teachers do a silly activity)
- Read-a-thons
- Rent-a-teen helper (rake leaves, water gardens, mow lawns, wash dog)
- Recycling cans/bottles/paper
- Science fairs
- Singing telegrams
- Skate night/skate-a-thon
- Spelling bee
- Talent shows
- Tennis/horseshoe competition
- Treasure hunt/scavenger hunt
- Walk-a-thons
- Workshops/classes



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For more information on a healthy school environment, contact Susan Fiore, MS, RD, Nutrition Education Coordinator at susan.fiore@po.state.ct.us or (860) 807-2075.





SWEET DEALS:
School Fundraising
Can Be Healthy
and Profitable

CENTER FOR SCIENCE IN THE PUBLIC INTEREST (CSP)

Rethinking School Lunch Self-Assessment Rubric

CRITERIA	Not in Place	Developing Plan/ Partially in Place	Meets Standard	Exceeds Criteria	SCORE
Points:	0	1	2	3	
L. FOOD POLICY: DEVELOPING A SHARED VISION					
1. A wellness policy that meets federal requirements is in place.	The district does not have a wellness policy.	A district wellness policy is in development.	The district has a wellness policy meeting all federal and state requirements, including a plan for monitoring.	The school site uses innovative strategies and model practices in implementation of the school wellness policy.	
2. A wellness policy coordinator is designated.	No school staff is assigned to coordinate the district wellness policy.	District administrators are developing a plan for coordination of the wellness policy.	A district wellness policy coordinator is designated and is coordinating policy implementation.	A coordinator at the school site implements the district wellness policy.	
3. A wellness policy advisory committee is in place.	No wellness policy committee is in place.	Planning for a wellness policy committee is in place.	A district wellness policy committee is in place.	Key school, parent, and community members are represented on a wellness committee that meets at least quarterly.	
4. A process evaluation system for monitoring the implementation of the wellness policy is in place.	No plan for monitoring or evaluating the wellness policy is process is in place.	Planning is underway for monitoring and/or evaluating the implementation of the wellness policy.	A process evaluation system to track success in the implementation of the wellness policy is in place at the district level.	Process evaluation and/or monitoring occur at the school site to provide feedback on wellness policy implementation procedures.	
5. Priority/target student nutrition-related health needs/issues are identified.	No student nutrition-related health needs/issues are targeted in the wellness policy.	Designated school staff is planning to identify targeted nutrition-related student health needs/issues and outcome measures.	Designated school staff has identified priority student nutrition-related health needs and plan for addressing these needs.	Staff uses data, such as California Healthy Kids Index, to measure progress toward nutrition-related outcomes.	
FOOD POLICY SCORE					

DRAFT: Under development by the Center for Ecocivility and the Center for Nutrition in Schools, UC Davis

Rethinking School Lunch Self-Assessment Rubric

II. CURRICULUM INTEGRATION: CONNECTING LEARNING TO EXPERIENCE				
6. A school garden is available on the school site.	No school garden is available.	Plans are underway or staff/others are developing the use of school gardens.	A school garden is available for garden-enhanced education.	Exemplary school garden programs are evident; e.g. community involvement, integration with food and nutrition education lessons.
7. Nutrition education is included in classroom instruction.	No plan or standard is in place for nutrition-related instruction.	Planning is in place, curriculum development is in process, or up to 18 hours of instruction is provided.	Students receive at least 18 hours of nutrition-related instruction at specified grade levels.	Innovative nutrition education programs are in place offering more than 18 hours of instruction at specified grade level.
8. Nutrition education curriculum is used in the classroom.	No planned nutrition education curriculum is available.	Plans are underway to develop/adopt a theory-based nutrition education curriculum.	Theory-based nutrition education curriculum is in use.	Students receive at least 18 hours of theory-based, sequential instruction.
9. Nutrition education is based on health education standards and nutrition competencies.	Nutrition education competencies or health education standards are not used to guide student instruction.	Plans are underway to incorporate nutrition education competencies/health education standards.	Nutrition education is based on nutrition education competencies/health education standards.	Nutrition education competencies and health education standards are used to plan scope and sequence of nutrition instruction at all grade levels.
10. Nutrition education is integrated with and reinforced through the schools' foods.	No coordination between teachers and the nutrition program is in place.	Teaching and nutrition staff work together to plan nutrition education and/or the food service/dining area promotes nutritious food choices.	Nutrition education is integrated and reinforced through the school nutrition program, including the availability of nutritious food choices.	Innovative strategies are used to reinforce nutrition education curriculum; e.g. school menus integrate with curricular themes.

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Rethinking School Lunch Self-Assessment Rubric

11. Garden-enhanced instruction is included in the curriculum.	No school staff uses garden-enhanced education.	Plans are underway or the use of the garden in student instruction is being developed.	School staff is using garden-enhanced education curricula.	Innovative use of garden is evident; e.g. food education is integrated with core subject areas and content standards.
12. Outside-of-school-hours programs (e.g. after school, summer feeding) reinforce healthy food choices and provide nutrition and health instruction.	Outside-of-school hours programs do not include nutrition/health-related activities or instruction; foods available do not promote healthy food choices.	Planning/seeking funds to provide nutrition/health instruction and/or provide nutritious food/meals in outside-of-school-hours programs.	Outside-of-school-hours programs reinforce healthy food choices and provide nutrition and health instruction.	Innovative nutrition and health programs are provided in outside-of-school-hour programs, e.g. a summer school nutrition class coordinated with a summer meal program offering nutritious, appealing food choices.
CURRICULUM INTEGRATION SCORE				
III. FOOD AND HEALTH: IMPROVING MEALS SERVED AT SCHOOL.				
13. A nutritious school breakfast is available daily.	No breakfast is served at the school site.	Planning is underway to begin/improve the breakfast program.	Breakfast is available to students daily and meets menu planning option requirements.	Model breakfast program is evident; e.g. innovative service and high quality, nutritious offerings.
14. A nutritious lunch is available daily.	No lunch is served at the school site.	Planning underway to begin/improve the lunch program.	Lunch available to students daily; meets menu planning option requirements.	Model lunch program is evident; e.g. innovative service, selections, direct purchase of foods from local farmers.

Rethinking School Lunch Self-Assessment Rubric

15. A salad bar offering a variety of fruit/vegetable choices is part of the school meal.	No salad bar is available.	Plans are underway to begin salad bar program.	Salad bar is in place, offering a variety of fruits and vegetables.	Model salad bar program is evident; e.g. farm to school program; a variety of local, seasonal produce is served.
16. If foods are offered outside of the school meal program, they model healthy food choices.	Foods available on the school premises do not meet state/federal requirements.	School staff is developing procedures/policies to ensure compliance of state and federal nutrition standards.	All school foods meet state and federal laws/regulations; or school removed all foods other than meal program offerings.	The school is implementing an exemplary meal program and practices that model healthy food choices.
17. All beverages offered on the school premises model nutritious beverage selections.	Highly sweetened beverages are available on the school campus.	A process is in place to monitor beverage selections and increase selection of healthy beverages, including water.	Water is available to students; all beverages available on the school premises meet state and federal requirements.	No high-fructose beverages distributed on school premises; milk (at proper temperature) and water are available.
18. Students participate in the school breakfast program.	Less than 10 percent of students participate in the school breakfast program daily.	Less than 20 percent of students participate in the school breakfast program daily.	Less than 30 percent of students participate in the school breakfast program daily.	More than 30 percent of students participate in the school breakfast program daily.
19. Students participate in the school lunch program.	Less than 30 percent of students participate in the school lunch program daily.	Less than 40 percent of students participate in the school lunch program daily.	Less than 60 percent of students participate in the school lunch program daily.	More than 60 percent of students participate in the school lunch program daily.
FOOD AND HEALTH SCORE				

Rethinking School Lunch Self-Assessment Rubric

IV. FINANCES: FUNDING SYSTEMS CHANGE				
<p>20. School nutrition decision-makers have access to planning and budgeting tools</p>	<p>Decision-makers have no access to planning or budgeting tools</p>	<p>The school district is acquiring planning and/or budgeting tools for decision-makers.</p>	<p>The district provides planning and budgeting tools that help track revenue and expenses and participation rates.</p>	<p>The district uses the tools to carefully analyze budget-related decisions and programs.</p>
<p>21. A financial analysis has been conducted to reveal "true" costs of food.</p>	<p>No financial analysis has been conducted to reveal true cost of foods, e.g., processed, packaged foods.</p>	<p>The district plans to conduct a financial analysis of the true costs of foods currently served.</p>	<p>The district defines true cost of foods and uses financial analysis based on this standard.</p>	<p>The district uses the analysis to develop a program that improves efficiency and the quality of food.</p>
<p>22. The district continuously improves efficiency of the school nutrition program.</p>	<p>The district has no strategies in place to improve efficiency of the school nutrition program.</p>	<p>The district is developing a plan to monitor and improve the efficiency of the school nutrition program.</p>	<p>The district occasionally implements strategies to increase the efficiency of food preparation and service.</p>	<p>The district has conducted a thorough study of program efficiency and implements/monitors goals for improvement.</p>
				FINANCES SCORE

Rethinking School Lunch Self-Assessment Rubric

V. FACILITIES: DESIGNING A DINING AND LEARNING CENTER				
23. The district has a facilities planning team in place to develop a school nutrition facility that supports health education.	The district has no facilities team in place.	The district is in the planning stage of forming a facilities team	The district has an active facilities team in place and/or a plan for designing innovative food preparation and dining facilities.	The district team has an innovative approach to designing dining facilities and views it as part of the learning environment
24. The facilities planning team does a thorough study to develop a successful facilities design.	The team does not conduct a study.	The team conducts a brief study, looking at a few components, such as estimated costs and number of students who will use the facility.	The team's study also considers demographic trends, and they visit other sites with a similar population and approach.	The team's study includes articulating clear goals for the facility, such as increasing local, seasonal vegetable service.
FACILITIES SCORE				
VI. DINING EXPERIENCE: AMBIENCE IN THE LUNCHROOM				
25. A safe and inviting location for students to consume meals, with sufficient time, is provided.	No dining area is provided.	A dining area is provided but students have less than 15 minutes to consume meals after obtaining the meal.	Students are provided a safe and inviting location for dining, with sufficient time to consume meals after obtaining the meal.	Innovative strategies are used to create a dining space and time that is pleasant and inviting.
26. The dining experience is part of learning.	The dining facility is not part of the learning environment.	The dining facility has a few posters or signs that teach about health and nutrition.	Nutritional information is available regarding menu selections, and students may have input to their food choices.	The dining facility models nutritious food choices and teachers may use the dining experience as a springboard for teaching concepts across the curriculum.
DINING EXPERIENCE SCORE				

DRAFT: Under development by the Center for Ecoliteracy and the Center for Nutrition in Schools, UC Davis

Rethinking School Lunch Self-Assessment Rubric

VII. PROFESSIONAL DEVELOPMENT: TRAINING EDUCATORS FOR NEW ROLES				
27. Teachers are trained in nutrition science and the use of nutrition education curricula.	No nutrition education or training programs are provided for school staff.	School staff participates in independent nutrition-related training opportunities.	Teachers have received at least one hour of nutrition-related training.	Teachers participate in more than one hour of a variety of nutrition education and training programs.
28. School nutrition staff are trained in federal/state/local requirements, menu planning and nutrition.	No training has been provided to school nutrition staff.	One hour or less of training has been provided to school nutrition staff, a minimum of 3 hours of training is required for new staff.	District school nutrition training program is in place; and/or employees participate in off-site training opportunities.	A comprehensive professional development program is in place; certification in professional organizations expected.
29. The garden coordinator is in place and trained in garden-enhanced nutrition education.	There is no garden coordinator in place or no training has been provided to the garden coordinator.	Garden coordinator is in place and has received at least one hour of training on garden-enhanced nutrition.	The garden coordinator has participated in at least two hours of training relating to gardens and nutrition education.	The garden coordinator provides on-site training for other staff as a result of training opportunities and/or garden/nutrition curriculum is used.
30. The school site has access to a nutrition education specialist for consultation regarding nutrition-related programs.	A nutrition education specialist is not used or not available.	Plans are in place to hire a nutrition education specialist.	A nutrition education specialist is available for consultation regarding nutrition-related programs.	A nutrition education specialist participates in planning and implementing comprehensive staff and/or student nutrition-related training/education programs.

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Rethinking School Lunch Self-Assessment Rubric

31. Teachers use food as a springboard for teaching concepts related to health, culture, and the environment.	Teachers do not teach about the link between food, culture, health, and the environment.	Teachers have received professional development, limited to 1-3 hours, on ways to link food to the curriculum.	Some teachers have attended professional development and have designed or mastered lessons and units that link food, culture, health, and the environment.	District-wide, the teachers participate in ongoing professional development and coaching to increase the conceptual link between food, culture, health, and the environment.
PROFESSIONAL DEVELOPMENT SCORE				
VIII. PROCUREMENT: THE FARM TO TABLE MODEL				
32. The school site involves local agriculture partners in food and nutrition education programs.	The school has no involvement with the local agricultural community.	Coordination with the local agricultural community is in the planning process.	The school involves the local agricultural community in food and nutrition education programs, e.g. food systems education through farm to school programs.	Innovative strategies are used to involve local agriculture partners in food and nutrition education programs, e.g. farm visits, food and cooking demonstrations, and/or farmers visiting the classroom.
33. Local food sourcing supports classroom learning.	There is no link between where school food comes from and classroom learning.	A planning process is in place that will make the link between where food comes from and learning.	Students take an occasional field trip to a farm or farmers market.	The connections between school food, health, and the environment are modeled in the school nutrition program, reinforcing learning in the classroom.
PROCUREMENT SCORE				

Rethinking School Lunch Self-Assessment Rubric

IX. WASTE MANAGEMENT: REDUCE, REUSE, AND RECYCLE					
34. The school district has a waste prevention and reduction policy in place.	There is no waste prevention and reduction policy in place.	The district is in the process of drafting a waste policy.	The district has a policy in place.	The district has a program in place; the district monitors the schools to ensure the policy is followed.	
35. The district has a waste management system in place that encourages waste prevention.	There is no waste prevention system in place	The district leaves it up to each school to develop and implement waste prevention.	The district has district-wide strategies for waste prevention.	The district is committed to a variety of waste prevention strategies and monitors them regularly.	
36. The school district has a waste management system in place that encourages recycling.	All district waste goes into the garbage stream, including paper, food, and landscape organic waste.	The district leaves it up to the schools to develop a recycling program.	The district has an agreement with their waste hauler to pick up some recycling, including paper and cardboard.	The district has a program in place that recycles paper, cardboard, plastics, cans, food waste, cell phones, printer cartridges, and batteries.	
37. The school district incorporates waste prevention and reduction into the curriculum.	The curriculum does not address concepts, attitudes, and behaviors related to waste prevention and reduction.	The district leaves it up to individual teachers and schools to teach about waste prevention and reduction.	The district has a district-wide program for teaching students about the importance of reducing waste; school composting programs are planned.	The district considers instructional time for environmental issues, such as waste, across grade levels and disciplines; students learn the science of decomposition and composting and/or students participate in composting programs.	
WASTE MANAGEMENT SCORE					

Rethinking School Lunch Self-Assessment Rubric

X. MARKETING AND COMMUNICATIONS: PROMOTING HEALTHY MEAL PROGRAMS					
38. Marketing and media messages on the school premises reinforce food and nutrition education.	Advertisements for commercial food products are allowed on the school premises.	Marketing messages have a goal of reinforcing nutrition education curriculum.	Standards for media and food and beverage products are in place.	Healthy food choices are available on the school premises and are marketed using innovative methods.	
39. Nutrition education programs provide parent education materials reinforcing student instruction.	No parent take-homes or other materials are used.	Instructional materials for parents are in development.	Nutrition education programs provide parent education materials reinforcing student instruction.	A parent link to nutrition education curriculum is consistently provided; innovative strategies are used to involve parents.	
40. Parents have opportunities for involvement in nutrition education.	Parents are not involved in food and nutrition programs.	Strategies to involve parents are in development; parent participation is encouraged.	Parents are participating in food and nutrition education programs.	Parents are involved in diverse ways, e.g. gardening activities, cooking demonstrations	
41. Parent nutrition education/training programs are provided.	No parent education/training is available through the school.	A plan to educate/train parents at the school site is in development.	Parents receive information about school food nutrition programs at planned school events, e.g. school open houses.	The school provides parent food and nutrition education training/events.	
42. The school participates in food and health/nutrition-related community programs.	The school does not participate in food and health/nutrition-related community programs.	Planning is underway to inventory and select community partners, or to improve participation in community food and nutrition programs.	The school implements community food and nutrition programs, e.g. cooperative extension, health, food stamp, and summer meal programs.	The school is using innovative practices in participating or promoting community food and health/nutrition-related services.	
MARKETING AND COMMUNICATIONS SCORE					
RETHINKING SCHOOL LUNCH SELF-ASSESSMENT SCORE					TOTAL

DRAFT: Under development by the Center for Ecoliteracy and the Center for Nutrition in Schools, UC Davis

MEMORANDUM

TO: Odyssey Charter School, Inc. Board of Directors

FROM: Cindy Gilmore, Green Apple School Management

REQUESTING SCHOOL: All Schools

DATE: August 29, 2016

RE: Planning Through Collaboration Agreement

Planning Through Collaboration is a consultant firm offering services to the schools to assist with their Professional Learning Communities (PLC's). The schools had previously contracted with Planning Through Collaboration (Gregory Turner), and wish to renew the Educational Consultant Agreement.

FISCAL IMPACT

\$465 per day (OPA and Oasis); \$500 per day (OCS) not to exceed \$45,000 as a total combined for all schools for the term of agreement.

RECOMMENDATION

Motion to ratify approval of the Planning Through Collaboration Agreement for the 2016-2017 school year.

Attachments: 1) Planning Through Collaboration Agreement

EDUCATIONAL CONSULTANT AGREEMENT

ODYSSEY CHARTER SCHOOL, INC., a Florida nonprofit corporation, having a business address of 1755 Eldron Boulevard SE, Palm Bay, FL 32909, hereinafter referred to as "SCHOOL," (Odyssey Charter School, Inc.), and Greg Turner/PTL (Planning Through Collaboration), an individual, having an address of 22722 Wolf Branch Rd. Sorrento, FL 32776, hereinafter referred to as "CONSULTANT," for good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, hereby enter into this Educational Consultant Agreement ("Agreement"), effective July 1, 2016, as follows:

1. **Supervision; Scope; Location of Services; Subcontracting.** CONSULTANT shall. The location of services will be at one of the three Odyssey School, Inc. locations (Odyssey Elementary-OCS, Odyssey Preparatory Academy-OPA, and Oasis Preparatory Academy-Oasis). The agreement covers a year-long commitment of Greg Turner to work with the Head of Schools/Founder/CEO, Site Administrators, Instructional Coaches, and Teachers. The work will consist of observing, discussing, analyzing, and guiding leaders to create and implement Professional Learning Communities in their schools. The goal will be to obtain a high level of understanding of walkthroughs, feedback, academic standards, curriculum, and assessments to help improve teacher quality and student achievement at each site.
 - a. **Supervision.** CONSULTANT shall act at the direction of, be directly supervised by the Head of Schools, Ms. Constance Ortiz, and report to, the Site Administrators identified herein. CONSULTANT shall not have any independent authority to contract or speak on behalf of the SCHOOL or obligate the SCHOOL in any way.
 - b. **Scope of Services.** CONSULTANT will provide guidance and expertise in the ability to help leaders develop productive PLCs in which teachers will collaborate on high-quality instructional plans and classroom assessments to monitor student progress. An agenda will be set before each meeting and dates for the sessions will be preapproved by the Site Administrator.
 - c. **Location of Performance of Services.** All services will be provided at one of the Odyssey School, Inc. sites (Odyssey Elementary, Odyssey Preparatory Academy, or Oasis Preparatory Academy).
 - d. **Subcontracting.** All services shall be performed by CONSULTANT, and CONSULTANT shall not subcontract with any third party to perform any of the services set forth in this Agreement.

2. **Term and Termination.**
 - a. **Term.** The term of this Agreement shall begin on July 1, 2016 and end on June 30, 2017, unless earlier terminated or extended by either of the parties as set forth herein.
 - b. **Termination.** Either one or both parties terminate this Agreement by providing written notice no less than five (5) business days prior to the date of termination. No later than the date of termination CONSULTANT

shall return to SCHOOL any public records of SCHOOL in CONSULTANT'S possession. Final payment to CONSULTANT will be made to CONSULTANT no later than two weeks following the date of termination or receipt of a final invoice by SCHOOL, whichever is later and following return of any public records of SCHOOL in CONSULTANT'S possession. In the event of any termination of this Agreement, the parties agree that no party will make (or cause or encourage anyone else to make) any disparaging, untrue, or misleading written or oral statements about or relating to the other party or about or relating to any officer, director, shareholder, agent, employee, or other person acting on such party's behalf.

3. **Payment for Services.** SCHOOL shall pay CONSULTANT for services a fee of \$468/day (OCS/OPA) or \$465/day (Oasis). Such fee shall not to exceed \$500 per day or a total of \$45,000 during the Term of this Agreement (*see attached agreement addendum*). CONSULTANT shall not be entitled to payment for any other fees or costs. CONSULTANT shall invoice SCHOOL on a biweekly basis for hours worked providing such services. Invoices shall contain sufficient detail so that a determination may be made whether such services provided were within the scope of services set forth in this Agreement. Hours worked should be rounded to the nearest quarter hour. SCHOOL shall pay CONSULTANT invoices no more than two weeks following receipt of said invoices.
4. **Relationship of Parties.** The parties to this Agreement intend that the relationship created by this Agreement is that of an independent contractor and not employer-employee, a partnership or a joint venture. The relationship between SCHOOL and CONSULTANT is based solely on the terms of this Agreement.
5. **Indemnification.** CONSULTANT agrees to indemnify and hold the SCHOOL harmless from and against all claims, liabilities, damages, losses, costs and expenses (including attorneys' fees and costs) of whatsoever nature or kind arising out of, caused by, resulting from or in any way connected with: (i) any material breach of this Agreement by the CONSULTANT, or (ii) any negligent or intentional act or omission by the CONSULTANT in performance of obligations hereunder. The indemnification obligations of the CONSULTANT hereunder may be achieved by the purchase of appropriate insurance policies and shall survive termination or expiration of this Agreement.
6. **Proprietary Rights.** SCHOOL shall own all copyright and other proprietary rights to all materials developed by CONSULTANT pursuant to this Agreement.
7. **Non-Competition Clause.** The Contractor agrees that he/she will not accept employment with any school, whether public or private, within 10 miles of the work location for their OCS school during the 2016-2017

school year. This clause is an independent covenant and no other claim, whether arising from this agreement or not, shall constitute a defense to enforcement of this clause. Any breach of this clause shall toll the running of the twelve months for the duration of such breach.

8. **Background Check and Fingerprinting.** This Agreement is contingent on completion of a satisfactory background check and fingerprint as required by law.
9. **No Third Party Beneficiaries.** This Agreement and the provisions hereof are for the exclusive benefit of the parties hereto and not for the benefit of any third person, nor shall this Agreement be deemed to confer or have conferred any rights, express or implied, upon any other third person.
10. **Severability.** The invalidity or unenforceability of any provision or clause hereof shall in no way effect the validity or enforceability of any other clause or provision hereof.
11. **Waiver and Delay.** No waiver or delay of any provision of this Agreement at any time will be deemed a waiver of any other provision of this Agreement at such time or will be deemed a waiver of such provision at any other time.
12. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Florida without regard to any jurisdiction's conflict of laws provisions. Any legal proceeding arising out of or relating to this Agreement shall be brought and/or conducted, as applicable, in the county in which the SCHOOL is located.
13. **Assignment.** Neither party shall assign this Agreement.
14. **Severability.** If any part of this Agreement or any other agreement entered into pursuant hereto is contrary to, prohibited or deemed invalid under applicable law or regulation, such provision shall be inapplicable and deemed omitted to the extent so contrary, prohibit or invalid, but the remainder hereof shall not be invalidated thereby and shall be given full force and effect so far as possible.
15. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.
16. **Attorneys' Fees and Costs.** In the event any action shall be brought by either party hereto against the other to recover any sum, or on account of the breach of any provision, covenant or condition herein contained, the prevailing party in said action shall be paid by the other party a reasonable sum as fees and costs for the attorneys of said prevailing party, including fees and costs for any appeals.

17. **No Waiver.** No waiver of any breach or breaches of any provision covenant or condition of this Agreement shall be construed to be a waiver of any preceding or succeeding breach of said provision, covenant or condition, or of any other provision, covenant or condition.
18. **Entire Agreement and Amendment.** This Agreement contains all understandings between the parties hereto and supersedes any prior agreements, if any. This Agreement may not be modified or amended except by a writing signed by each party hereto.
19. **Force Majeure.** Neither party shall be liable if the performance of any part or all of this Agreement is prevented, delayed, hindered, or otherwise made impracticable or impossible by reason of any strike, flood, riot, fire, explosion, war, act of god, sabotage, accident or any other casualty or cause beyond either party's control, and which cannot be overcome by reasonable diligence and without unusual expense.
20. **Headings.** The headings contained in this Agreement are for convenience and reference only, and shall not limit or otherwise affect in any way the meaning or interpretation of this Agreement.
21. **Notices.** Any notices to be provided hereunder shall be in writing and given by personal service, mailing the same by United States certified mail, return receipt requested, and postage prepaid, facsimile (provided a copy is sent by one of the other permitted methods of notice), or a nationally recognized overnight carrier, addressed as follows:

If to the SCHOOL, to:
Monica Knight, Site Administrator
Odyssey Charter School
1350 Wyoming Drive, SE, Palm Bay, FL 32909

If to the CONSULTANT, to
PTL
22722 Wolf Branch Rd.
Sorrento, FL 32776
Attention: Gregory Turner

[SIGNATURES ON FOLLOWING PAGE].

SIGNED by the authorized representative of the SCHOOL and by the CONSULTANT, effective as set forth herein.

“SCHOOL”

“CONSULTANT”

By 
Monica Knight, Site Administrator

By 

Date 8/30/16

Date 8/30/16

**Contract Addendum
Greg Turner/PLT – FY17 Plan**

Detailed Scope of Work

1. Training site administrators and new coaches with PLC process and walkthrough process
2. Facilitate the discussion of Chapters 2,3,6 *Teaching Practices from America's Best Urban Schools* and after 4-6 visits continue to Chapter 4
3. Focus on lowest 25% performance groups in reading with site administrators and instructional coaches
4. Ensure integrity in the intervention period (during the first 14 visits)
5. Start the year with classroom walkthroughs for grades K-3, while completing PLCs for grades 4-6
6. Ensure the alignment of the testing instruments between all campuses
7. Complete daily walkthroughs and data collection
8. Complete weekly walkthroughs of guided reading to ensure successful implementation
9. Share walkthrough data, documents, and feedback with site administrators after each visit
10. Submit daily teacher feedback reports to site administrator and Ms. Ortiz (required from all walkthroughs)
11. Other assignments as requested

Odyssey Charter School (Elementary)

OCS Lower - 8:15AM – 2:45 PM (6.5 hour day – working lunch with site administrator)

6.5 (working lunch) x \$65/hr = \$422 + \$45 travel = \$468/day

28 days (Tuesdays or Thursday – opposite of OPA) = \$13,104 (Not to exceed \$15,000 at OCS)

Additional Duties and Leadership Conversations (preapproved by Site Admin/Ortiz) = TBD

Odyssey Preparatory Academy

OPA - 8:30AM – 3:00 PM (6.5 hour day – working lunch with site administrator)

6.5 (working lunch) x \$65/hr = \$422 + \$45 travel = \$468/day

26 days (Tuesdays or Thursday – opposite of OCS) = \$12,168 (Not to exceed \$15,000 at OCS)

Additional Duties and Leadership Conversations (preapproved by Site Admin/Ortiz) = TBD

Orange

8:15AM – 3:15 PM (7 hours – working lunch with site administrator)

7 (working lunch) x \$65/hr = \$455 + \$10 travel = \$465/day

24 days (Mondays and Fridays-first 9 weeks only) = \$11,160 (Not to exceed \$15,000 at Oasis)

Additional Duties and Leadership Conversations (preapproved by Site Admin/Ortiz) = TBD

Total Max Contract = \$45,000 (invoiced individually for each SCHOOL by CONTRACTOR)

MEMORANDUM

TO: Odyssey Charter School, Inc. Board of Directors
FROM: Cindy Gilmore, Green Apple School Management
REQUESTING SCHOOL: All OCS, Inc. Schools
DATE: August 29, 2016
RE: North American Office Solutions Copier Agreement

The management company conducted a full analysis of copier costs for all schools. After evaluating costs, and working through the procurement bid process, North American Office Solutions has won the bid for providing copiers to all OCS, Inc. schools saving approximately 20% annually for lease cost, and 50% annually for maintenance cost.

North American is proposing a lease of 1 color and 2 black/white copiers for Odyssey Elementary campus, 1 color and 1 black/white copier for Odyssey Jr./Sr. High campus, 1 black/white copier for Odyssey Preparatory Academy, and 1 black/white copier for Oasis Preparatory Academy. The total lease amount will be \$1,555.00 per month, or \$18,666 per year, for five (5) years. The maintenance agreement will total approximately \$21,000 per year. These amounts are for all schools total, and each school will be billed separately for their portion of the monthly lease and maintenance costs.

FISCAL IMPACT

Lease \$18,666 per year; Maintenance \$21,000 per year (each school billed a portion)

RECOMMENDATION

Motion to approve to the North American Office Solutions copier agreement.

cg

Attachment: North American Office Solutions copier/maintenance agreement.



Lease Agreement

AGREEMENT NO.
AGREEMENT NO.

6314 Kings Points Parkway, Ste. 7 • Orlando, FL 32819 • Phone: 407.264.0283 • Fax: 407.264.0230

The words Lessee, you and your refer to Customer. The words Lessor, we, us and our refer to North American Office Solutions, Inc.

CUSTOMER INFORMATION

LEASEE INFORMATION: Odyssey Charter School, Inc. 1755 Eldron Blvd Palm Bay FL 32909... LESSOR INFORMATION: Odyssey Charter School, Inc. 1350 Wyoming Dr Palm Bay FL 32909

EQUIPMENT DESCRIPTION

Canon Imagerunner C3330i (2 Each) Canon Imagerunner 4251 (8 Each)

TERM AND PAYMENT SCHEDULE

60 Payments of \$ 1,555.00 The lease contract payment ("Payment") paid in monthly installments as indicated

END OF LEASE OPTIONS

You hereby elect one of the following options at the time you check and initial at the end of the original term, provided that no event of default under the Agreement has occurred and is continuing.

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT. THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

LESSOR ACCEPTANCE

North American Office Solutions, Inc. Signature Title Date

CUSTOMER ACCEPTANCE

Odyssey Charter School, Inc. X [Signature] Board President 8-29-16 59-3579304 Leslie Maloney

ACCEPTANCE OF DELIVERY

You hereby certify that the Equipment listed above has been received, that delivery and inspection has been fully completed and is satisfactory. [Signature] DATE OF RECEIPT

DMM

AUG 29 2016

OCS, Inc.
Board of Directors



Lease Agreement

APPLICATION NO.

AGREEMENT NO.

6314 Kings Pointe Parkway, Ste. 7 - Orlando, FL 32819 - Phone: 407.264.0283 - Fax: 407.264.0230

The words Lessee, you and your refer to Customer. The words Lessor, we, us and our refer to North American Office Solutions, Inc.

CUSTOMER INFORMATION

FULL LEGAL NAME: Odyssey Charter School, Inc. STREET ADDRESS: 1755 Eldron Blvd. CITY: Palm Bay STATE: FL ZIP: 32909 PHONE: 321-733-0442 FAX: BILLING NAME: Odyssey Charter School, Inc. BILLING STREET ADDRESS: 1350 Wyoming Dr. CITY: Palm Bay STATE: FL ZIP: 32909 E-MAIL: EQUIPMENT LOCATION: (IF DIFFERENT FROM ABOVE)

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES: Canon Imagerunner C3330i (2 Each) SERIAL NO.: Canon Imagerunner 4251 (5 Each)

See the attached Schedule A

TERM AND PAYMENT SCHEDULE

60 Payments* of \$ 1,555.00 The lease contract payment ("Payment") period is monthly unless otherwise indicated. *plus applicable taxes

END OF LEASE OPTIONS

You may choose one of the following options within the area you check and initial at the end of the original term, provided that no event of default under the Agreement has occurred and is continuing. If no box is checked and initialed, then Fair Market Value will be your end of lease option. Leases with \$1.00 or \$101.00 purchase options will not be renewed. To the extent that any purchase option indicates that the purchase price will be the "Fair Market Value" (or "FMV"), such term means the value of the Equipment in continued use. [X] 1) Purchase at but not less than all the Equipment for the Fair Market Value per paragraph 1, 2) Renew the Agreement per paragraph 1, or 3) Return the Equipment per paragraph 3. [] Customer's Initials [] 1) Purchase the Equipment for \$1.00. [] Customer's Initials

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT; THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.

LESSOR ACCEPTANCE

North American Office Solutions, Inc. LESSOR SIGNATURE TITLE DATED

CUSTOMER ACCEPTANCE

By signing below, you certify that you have reviewed and do agree to all terms and conditions of this Agreement on this page and on page 2 attached hereto.

[X] CUSTOMER (as referenced above) SIGNATURE TITLE DATED

FEDERAL TAX I.D. # PRINT NAME

ACCEPTANCE OF DELIVERY

You certify that all the Equipment listed above has been furnished, that delivery and installation has been fully completed and is satisfactory. Upon you signing below, your promises herein will be irrevocable and unconditional in all respects. You understand that we have purchased the Equipment from the supplier, and you may contact the supplier for a full description of any warranty rights under the supply contract, which we hereby assign to you for the term of this Agreement (or until you default). Your approval as indicated below of our purchase of the Equipment from the supplier is a condition precedent to the effectiveness of this Agreement.

[X] CUSTOMER (as referenced above) SIGNATURE TITLE DATE OF DELIVERY

MONTHLY PAYMENT
A MONTH TO MONTH TERM

1. AGREEMENT: For business purposes only, you agree to lease from us the goods, together with all replacements, parts, repairs, additions, and accessories incorporated therein or attached thereto and any and all proceeds of the foregoing, including without limitation, insurance recoveries (the "Equipment") and/or to finance certain licensed software and services ("Financed Items", which are included in the word "Equipment" unless separately stated), all as described on page 1 of this Agreement, excluding equipment marked as not financed under this Agreement, as it may be supplemented from time to time. You agree to all of the terms and conditions contained in this Agreement and any supplement, which (with the acceptance certification) is the entire agreement regarding the Equipment ("Agreement") and which supersedes any purchase order or invoice. You authorize us to correct or insert missing Equipment identification information and to make corrections to your proper legal name and address. This Agreement becomes valid upon execution by us and will start on the date we pay the supplier. Interim rent/lease date adjustments will be in an amount equal to 1/30th of the Payment, multiplied by the number of days between the Agreement start date and the first Payment due date. Unless otherwise stated in an addendum hereto, this Agreement will renew for 30 days unless you send us written notice between 90 and 150 days (before the end of any term) that you want to purchase or return the Equipment. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others.

2. RENT, TAXES AND FEES: You will pay the monthly Payment (as adjusted) when due, plus any applicable sales, use and property taxes. The base Payment will be adjusted proportionately upward or downward: (1) by up to 10% to accommodate changes in the actual Equipment cost; (2) if the applying charges or taxes differ from the estimate given to you; and (3) to comply with the tax laws of the state in which the Equipment is located. If we pay any taxes, insurance or other expenses that you owe hereunder, you agree to reimburse us when we request and to pay us a processing fee for each expense or charge we pay on your behalf. We may charge you for any filing fees required by the Uniform Commercial Code (UCC) or other laws, which fees vary state-to-state. By the date the first Payment is due, you agree to pay us an origination fee, as shown on our invoice or addendum, to cover us for all closing costs. We will have the right to apply all sums, received from you, to any amounts due and owed to us under the terms of the Agreement. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of \$30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

3. MAINTENANCE AND LOCATION OF EQUIPMENT; SECURITY INTEREST: At your expense, you agree to keep the Equipment: (1) in good repair, condition and working order, in compliance with applicable manufacturers' and regulatory standards; (2) free and clear of all liens and claims; and (3) only at the location shown on page 1, and you agree not to move it unless we agree. As long as you have given us the written notice as required in paragraph 1 prior to the expiration or termination of this Agreement's term, if you do not purchase the Equipment, you will return all but not less than all of the Equipment and all related manuals and use and maintenance records to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. You are solely responsible for removing any data that may reside in the Equipment you return, including but not limited to hard drives, disk drives or any other form of memory. You grant us a security interest in the Equipment to secure all amounts you owe us under any agreement with us, and you authorize us to file a financing statement (UCC-1). You will not change your state of organization, headquarters or residence without providing prior written notice to us so that we may amend or file a new UCC-1. You will notify us within 30 days if your state of organization revokes or terminates your existence.

4. COLLATERAL PROTECTION; INSURANCE; INDEMNITY; LOSS OR DAMAGE: You agree to keep the Equipment fully insured against risk and loss, with us as lender's loss payee, in an amount not less than the original cost until this Agreement is terminated. You also agree to obtain a general public liability insurance policy with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. Your insurance policy(s) will provide for 10 days advance written notice to us of any modification or cancellation. You agree to provide us certificates or other evidence of insurance acceptable to us. If you fail to comply with this requirement within 30 days after the start of this Agreement, you agree that (A) we have the right, but not the obligation, to obtain insurance covering our interest (and only our interest) in the Equipment for the term, and any renewals and charge you an insurance premium and an insurance fee on which we may make a profit; or (B) we may charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. **NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT.** We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, use, condition, inspection, removal, return or storage of the Equipment. You are responsible for the risk of loss or for any destruction of or damage to the Equipment. You agree to promptly notify us in writing of any loss or damage. If the Equipment is destroyed and we have not otherwise agreed in writing, you will pay to us the unpaid balance of this Agreement, including any future rent to the end of the term plus the anticipated purchase price of the Equipment (both discounted at 2%). Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to loss or damage to the Equipment. All indemnities will survive the expiration or termination of this Agreement.

5. ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent. Without our prior written consent, you shall not reorganize or merge with any other entity or transfer all or a substantial part of your ownership interests or assets. We may sell, assign, or transfer this Agreement without notice. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the new Lessor will not be subject to any claims, defenses, or offsets that you may have against us. You shall cooperate with us in executing any documentation reasonably required by us or our assignee to effectuate any such assignment. This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

6. DEFAULT AND REMEDIES: You will be in default if: (a) you do not pay any Payment or other sum due to us or any other person when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or any material agreement with any other lender; (b) you make or have made any false statement or misrepresentation to us; (c) you or any guarantor dies, dissolves or terminates existence; (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition; or (e) any guarantor defaults under any guaranty for this Agreement. If any part of a Payment is more than 5 days late, you agree to pay a late charge of 10% of the Payment which is late or if less, the maximum charge allowed by law. If you are ever in default, at our option, we can terminate this Agreement and require that you pay the unpaid balance of the Agreement, including any future Payments to the end of the term plus the anticipated purchase price of the Equipment (both discounted at 2%). We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any or all of the remedies available to us under Articles 2A and 9 of the UCC and any other law, including requiring that you: (1) return the Equipment to us to a location we specify; and (2) immediately stop using any Financed Items. In addition, we will have the right, immediately and without notice and other action, to set-off against any of your liabilities to us any money, including depository account balances, owed by us to you, whether or not due. In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay our reasonable attorney's fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fees. If we have to take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement. **YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE.** Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-608 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will not be subject to any penalties.

7. INSPECTIONS AND REPORTS: We will have the right, at any reasonable time, to inspect the Equipment and any documents relating to its use, maintenance and repair. Within 30 days after our request, you will deliver all requested information (including tax returns) which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof. This may include: (i) compiled, reviewed or audited annual financial statements (including, without limitation, a balance sheet, a statement of income, a statement of cash flow, a statement of changes in equity and notes to financial statements) within 120 days after your fiscal year end, and (ii) management-prepared interim financial statements within 45 days after the requested reporting period(s). Annual statements shall set forth the corresponding figures for the prior fiscal year in comparative form, all in reasonable detail without any qualification or exception deemed material by us. Unless otherwise accepted by us, each financial statement submitted to us shall be prepared in accordance with generally accepted accounting principles consistently applied and shall fairly and accurately present your financial condition and results of operations for the period to which it pertains.

8. FAXED OR SCANNED DOCUMENTS, MISC.: You agree to submit the original duly-signed documents to us via overnight courier the same day of the facsimile or scanned transmission of the documents. Any faxed or scanned copy may be considered the original, and you waive the right to challenge in court the authenticity or binding effect of any faxed or scanned copy or signature thereon. You agree to execute any further documents that we may request to carry out the intent and purposes of this Agreement. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing any telephone number, now or in the future, for a cell phone or other wireless device, you are expressly consenting to receiving communications, regardless of their purpose, at that number, including, but not limited to, pre-recorded or artificial voice message calls, text messages, and calls made by an automatic dialing system from us and our affiliates and agents. These calls and messages may incur access fees from your provider.

9. WARRANTY DISCLAIMERS: YOU AGREE THAT YOU HAVE SELECTED THE SUPPLIER AND EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND YOU DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. THE SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF THE SUPPLIER, AND NOTHING THE SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATION UNDER THIS AGREEMENT. YOU WILL CONTINUE TO MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS.

10. LAW, JURY WAIVER: Agreements, promises and commitments made by Lessor concerning loans and other credit extensions must be in writing, express consideration and be signed by Lessor to be enforceable. This Agreement may be modified only by written agreement and not by course of performance. This Agreement will be governed by and construed in accordance with the law of the state of the principal place of business of Lessor or its assignee. You consent to jurisdiction and venue of any state or federal court in the state the Lessor or its assignee has its principal place of business and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, YOU AND WE WAIVE ALL RIGHTS TO A TRIAL BY JURY.

Equipment Maintenance Agreement

Phone: (407) 364-0203 Fax: (407) 364-0230
 8314 Kingspointe Pkwy, Suite 7, Orlando, FL 32818

Ship To: Company Name Contact Address City, State, Zip Phone # Fax # Email	Odyssey Charter School Inc. See Attached Document 	Bill To: Company Name Contact Address City, State, Zip Phone # Fax # Email	Odyssey Charter School Inc. Elizabeth Crist 1350 Wyoming Dr Palm Bay, Florida 32909 321-676-8737
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Contract Terms:

Start Date: <u>Upon delivery</u>	Renewal Date: <u>After 3 yr from delivery date</u>
Base Charge: <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly	Overage billed quarterly
Black Base Charge: <u>n/a</u>	Copies: <u> </u> Overage @ <u>80,045</u> Per Copy
Color Base Charge: <u>n/a</u>	Includes: <u>0</u> Overage @ <u>80,045</u> Per Copy

CONTRACT INCLUDES: Labor, Parts, Drums, Black and Color Toner **DOES NOT INCLUDE** Paper, Supplies, and Freight Charges

Special Note: I understand that I am responsible for all costs incurred which relate to power and phone lines not covered by this agreement.

3/21/16

Description	Serial Number	Equipment ID Number	Meter Reading	Price
Canon copier/model C2010 (2 each)				
Canon copier/model 401 (3 each)				

Subtotal	\$	-
Tax	\$	-
Total Due	\$	-

Customer Acceptance: This agreement consisting of the terms and conditions appearing above and on the reverse side, is hereby approved and executed by the respective parties hereto on the dates set forth adjacent to their signature.

Customer Declination: This agreement is not desired or customer has elected not to renew. North American Office Solutions will provide service and parts on a per call basis at North American Office Solutions prevailing rate at the time services is requested.

Accepted: North American Office Solutions, Inc.

Accepted: Customer

Authorized Signature (Required) _____ Date _____

Authorized Signature (Required) Leslie Mahoney 8-29-16

Title Board President

Title _____

The terms and conditions attached applies to all items and services listed or attached to this equipment maintenance agreement.



Equipment Maintenance Agreement

Phone: (407) 264-0283 Fax: (407) 264-0230
 6314 Kingspointe Pkwy, Suite 7, Orlando, FL 32819

Ship To:		Bill To:	
Company Name	Odyssey Charter School Inc.	Company Name	Odyssey Charter School Inc.
Contact	See Attached Document	Contact	Elizabeth Crist
Address		Address	1350 Wyoming Dr
City, State, Zip		City, State, Zip	Palm Bay, Florida 32909
Phone #		Phone #	321-676-8737
Fax #		Fax #	
Email		Email	

Contract Terms: Start Date: Upon delivery Renewal Date: After 3 yr from delivery date

Base Charge: Monthly Quarterly Overages billed quarterly

Black Base Charge: n/a Includes: 0 Copies. Overages @ \$0.0045 Per Copy

Color Base Charge: n/a Includes: 0 Copies. Overages @ \$0.045 Per Copy

CONTRACT INCLUDES: Labor, Parts, Drums, Black and Color Toner **DOES NOT INCLUDE** Paper, Staples, and Freight Charges.

Special Note: I understand that I am responsible for all costs incurred which relate to power and phone lines not covered by this agreement.

Handwritten initials/signature on the left margin.

Description	Serial Number	Equipment ID Number	Meter Reading	Price
Canon Imagerunner C3330i (2 each)				
Canon Imagerunner 4251 (5 each)				

Special Instructions: See Gold Standard for Additional Terms and Conditions. NAOS will provide a \$50.00 for each instance that a service Technician does not respond on-site within 4 hours. The equipment on this contract will perform for the entire term of the lease or it will be exchanged at no cost to the client.	Subtotal	\$	-
	Tax	\$	-
	Total Due	\$	-

Customer Acceptance: This agreement consisting of the terms and conditions appearing above and on the reverse side, is hereby approved and executed by the respective parties hereto on the dates set forth adjacent to their signature.

Customer Declination: This agreement is not desired or customer has elected not to renew. North American Office Solutions will provide service and parts on a per call basis at North American Office Solutions prevailing rate at the time services is requested.

Accepted: North American Office Solutions, Inc.		Accepted: Customer	
Authorized Signature (Required)	Title	Authorized Signature (Required)	Title
Print Name (Required)	Date	Print Name (Required)	Date

The terms and conditions attached applies to all items and services listed or attached to the equipment maintenance agreement.

EQUIPMENT MAINTENANCE AGREEMENT TERMS AND CONDITIONS

1. Equipment Maintenance and Supplies Agreement ("EMS"): North American Office Solutions, Inc. (NAOS) agrees to perform maintenance and make inspections, adjustments and repairs, and replace defective parts without additional charge to Customer, provided such calls are made during normal business hours. NAOS will furnish the following supplies, to be delivered at acceptable intervals in quantities as usage history dictates as determined by NAOS and additional deliveries as required. Toner. Developer. Drums or photoconductors. Filter Changes. Fuser Oil. Webs. This EMS option does not include paper, labels, staples, or transparencies. NAOS agrees to train customer in the use of the equipment at reasonable times. Title to all supplies furnished in connection with the EMS option, including consumable parts such as drums, remains in NAOS until said supplies are consumed to the extent that they may not be further utilized in the copy making process. In the event of customer default or cancellation all supplies and consumable parts shall be returned to NAOS on demand. Service charges are based on standard 8.5 X 11 images, 11 X 17 images are counted as two copies per side.

2. Extent Of Labor Services, Repair and Replacement Parts: Labor performed during a service call includes lubrication and cleaning of the equipment and the adjustments, repair or replacement of parts. All parts necessary to the normal operation of the equipment is interfaced to a computer or computer network, this agreement covers only the labor, parts, software and updates that are provided by the equipment manufacturer which are necessary to interface the connected product. Service associated with application software, software updates on equipment not sold in conjunction with the connected product, reconfiguring, or modification to files and programs and network expansions are not covered under the agreement. In some instances, computer support can be offered on a per call basis.

3. Excess Copies: Under both the EMS and the equipment agreement, the term is based on anticipated customer usage as stated in "Base Allowance" on the face of the equipment maintenance agreement. Base allowance copies are accumulated from the initial meter read. Should the base allowance be exceeded prior to the expiration of any applicable billing cycle, customer agrees to pay the current excess copy charge for each copy in excess of the base allowance. Invoices for excess copies will be tendered monthly and/or at the end of the initial term and shall be due and payable immediately. For agreement billed annually, upon exceeding the base allowance, customer may request that a new agreement be executed with the initial date of the term to coincide with the date that base allowance is exceeded. Customer's option in the regard shall be void if all previously tendered invoices have not been paid.

4. Business Hours For Service: Maintenance services shall be provided hereunder only during NAOS normal business hours, which shall consist of 8:30a.m. to 5:00p.m., Monday through Friday, exclusive of NAOS holidays and subject to change by NAOS. At customer's request, NAOS may render maintenance service outside of normal business hours, subject to availability of personnel, as established NAOS rates then in effect.

5. Availability of Supplies: NAOS customer service engineers do not carry or deliver consumable supplies (toner, developer, etc.). It is customer's responsibility to have the necessary supplies available for customer service engineer's use.

6. Reconditioning: When a shop reconditioning is necessary, or the manufacture's life expectancy of the equipment has been exceeded, and normal repairs and parts replacements cannot keep a unit in satisfactory operating condition, NAOS may refuse to renew this agreement, and/or refuse to continue providing service under this agreement, furnishing service only on a "Per Call" basis.

7. Cancellation of Service: Cancellation at the conclusion of the initial term or any renewal term may be accomplished by either party by providing written notice of such cancellation no later than thirty (30) days prior to the expiration of the term then in effect. In addition, NAOS may cancel this agreement, in whole or in part, at any time upon thirty (30) days written notice, or without notice in the thirty (30) day prior to renewal date. If customer at any time is in breach of any term or condition contained herein, NAOS may apply any refund due to the satisfaction of any past due invoices for any other products or services. Should this agreement be cancelled by customer, NAOS will not issue any refund.

8. Late Charges; Interest; Suspension of Service: Customer agrees to pay all invoices tendered for services performed and/or parts installed on equipment when services are performed within 15 days. If any payment due to NAOS hereunder is more than 10 days past due, customer agrees to pay a late charge equal to ten (10%) to cover NAOS administrative costs occasioned by said late payment. Customer agrees that amounts not timely paid shall bear interest at the rate of 1.5% monthly (18% per annum) or at the maximum rate allowed by law, whichever is less. Without waiver of any other rights hereunder, NAOS shall have the right to discontinue service in the event customer becomes delinquent in payment.

9. Liquidated Damages: In the event of customer default or voluntary termination, customer promises to pay NAOS the following amounts as liquidated damages (and not as a penalty): (a) During the first six months of the initial term, six times the average monthly charge; (b) At any time thereafter, the lesser of the remaining amount owed of three times the monthly charge. In the event customer is in default of an obligation under this agreement, and remains in default for seven (7) days after notice thereof, NAOS may cancel his agreement and collect damages according to the foregoing formula.

10. Automatic Renewal: Unless otherwise terminated as set forth herein, this agreement shall be automatically renewed upon expiration of the initial 36 month term for successive 12 month renewal terms, at NAOS maintenance rates in effect at the time of application renewal, but in no case will the renewal exceed a 5% price increase over the prior term.

11. Installation: Certain equipment must be installed according to specific requirements in terms of space, electric, and environmental conditions. Installation requirements are defined in the equipment operator manual. Customer shall ensure that the equipment is placed in an area that conforms to these requirements.

12. Disclaimer: NAOS expressly disclaims any duty as insurer of the equipment and customer shall pay for all costs of repair and parts or replacement of the equipment made necessary by, but not limited to, loss or damage through accident, abuse, misuse, theft, fire, water, casualty, natural forces or any other negligent act of customer or customer's agent and/or service performed by non-NAOS personnel. NAOS will not assume any liability for any conditions arising from electrical circuitry external to the equipment and equipment line cord, nor is any external electrical work covered under this agreement.

13. Customer Changes: Any customer changes, alterations, or attachments may require a change in the charges set forth herein. NAOS also reserves the right to terminate this agreement in the event that it shall determine that such changes, alterations, or attachments make it impractical for NAOS to continue to service the equipment.

14. Attorney's Fees; Costs: In the event customer defaults under this equipment maintenance agreement, or if any other dispute arises hereunder requiring NAOS to refer said matter to any attorney and/or to initiate, or defend, any court action in any way related to this equipment order, customer agrees to pay NAOS reasonable attorney's fees and all costs resulting from such actions.

15. Waiver of Jury Trial: Customer hereby waives trial by jury as to any and all issues out of, or in any way related to this equipment maintenance agreement.

16. No Waiver: Customer acknowledges and agrees that any delay or failure to enforce its rights hereunder by NAOS, does not constitute a waiver of such rights by NAOS or in any way prevent NAOS from enforcing such rights, or any other rights hereunder, at a later time.

17. Entire Agreement: This equipment maintenance agreement constitutes the entire agreement between customer and NAOS related to the service and maintenance of the equipment, and any and all prior negotiations, agreements (oral or written), or understandings are hereby superseded.

18. No Modifications of Terms: Customer expressly acknowledges and agrees that these terms and conditions may not be varied, modified, or changed except by written agreement executed by a corporate officer of NAOS. No sales or service personnel, including but not limited to managers or supervisors, has any authority to override this provision.

19. Notice: Any notice or other communication given or required in connection with this equipment maintenance agreement, shall be in writing, and shall be given by certified or registered mail, postage prepaid, return receipt requested. If sent to NAOS said notice shall be sent to North American Office Solutions Headquarters, Attn: President, 6314 Kingspointe Pkwy, Unit 7, Orlando, FL 32819. If to customer, the notice shall be sent to customer at the address specified in the reverse side hereof, or such other address which may be specified, by customer, in writing to NAOS.



Equipment Order Form

Order Number

Phone: (407) 264-0283 Fax: (407) 264-0230
 6356 Kingspointe Pkwy, Suite F, Orlando, FL 32819

Ship To: Company Name <u>Odyssey Charter School, Inc</u> Contact <u>SEE ATTACHED DOCUMENT</u> Floor/Dept _____ Address _____ City _____ Phone # _____ Fax # _____ Email _____	Bill To: Company Name <u>Odyssey Charter School Inc</u> Contact <u>Elizabeth Grist</u> Floor/Dept _____ Address <u>1350 Wyoming Drive SE,</u> <u>Palm Bay, Florida 32909</u> Phone # <u>321-676-8737</u> Fax # _____ Email _____
--	---

Financed Purchases* No. of Payments _____ Monthly Payment _____ <small>*Minimum 36 months, maximum 60 months or terms</small>	Rental Equipment No. of Payments _____ Monthly Payment _____ Copies Included _____	Other Information Customer P.O. # _____ Delivery Date _____ Buy-Out / Upgrade _____
---	--	---

Description	Quantity	Price	Total
Canon Imagerunner C3330	2		
Scan, Print, Copy	2		
Stapling Finisher	2		
Fax	2		
Canon Imagerunner 4251	5		
Scan, Print, Copy	5		
Stapling Finisher	5		
Fax	5		

Special Instructions: NAOS will insure and store the current copiers until is it time to return them to the lease company NAOS will cover the expense of shipping the copiers back to the lease company NAOS will provide a check to client for \$43,000.00 to pay off any remaining lease payments	Subtotal	
	Delivery	
	Tax	
	Total	
	Lease Deposit	SEE LEASE

Accepted: North American Office Solutions, Inc.

Accepted: Customer

Authorized Signature (Required) _____ Yes

Print Name (Required) _____ Date _____

Authorized Signature (Required) _____ Yes **Board President**
 Print Name (Required) Leslie Maloney Date 8-29-16

The terms and conditions attached applies to all items and services listed or attached to this equipment order form



Equipment Order Form

Order Number

Phone: (407) 264-0283 Fax: (407) 264-0230
 6314 Kingspointe Pkwy, Suite 7, Orlando, Fl. 32819

Ship To:		Bill To:	
Company Name	Odyssey Charter School, Inc	Company Name	Odyssey Charter School Inc.
Contact	SEE ATTACHED DOCUMENT	Contact	Elizabeth Crist
Floor/Dept		Floor/Dept	
Address		Address	1350 Wyoming Drive SE.
City			Palm Bay, Florida 32909
Phone #		Phone #	321-676-8737
Fax #		Fax #	
Email		Email	

<u>Financed Purchases*</u>	<u>Rental Equipment</u>	<u>Other Information</u>
No. of Payments _____	No. of Payments _____	Customer P.O. # _____
Monthly Payment _____	Monthly Payment _____	Delivery Date _____
<small>* SEPARATE WRITTEN AGREEMENT TO BE EXECUTED BY PARTIES</small>		Buy-Out / Upgrade _____
	Copies Included _____	

Description	Quantity	Price	Total
Canon Imagerunner C3330i	2		
Scan, Print, Copy	2		
Stapling Finisher	2		
Fax	2		
Canon Imagerunner 4251	5		
Scan, Print, Copy	5		
Stapling Finisher	5		
Fax	5		

Special Instructions: NAOS will insure and store the current copiers until is it time to return them to the lease company NAOS will cover the expense of shipping the copiers back to the lease company NAOS will provide a check to client for \$45,000.00 to pay off any remaining lease payments.	Subtotal	
	Delivery	
	Tax	
	Total	
	Less Deposit	
	SEE LEASE	

Accepted: North American Office Solutions, Inc. Accepted: Customer

Authorized Signature (Required) _____ Title _____ Authorized Signature (Required) _____ Title _____

Print Name (Required) _____ Date _____ Print Name (Required) _____ Date _____

The terms and conditions attached applies to all items and services listed or attached to this equipment order form.

EQUIPMENT ORDER TERMS AND CONDITIONS

1. EFFECTIVE DATE; PAYMENT OF PURCHASE PRICE: The agreement covered by this Equipment Order shall be effective upon full execution of the Equipment Order by North American Office Solutions, Inc. (NAOS) and Customer. Unless otherwise stated in writing, payment of the full purchase price for all equipment, accessories and/or any accompanying Equipment schedule made a part hereof, 50% is due upon signature of this agreement and the remaining balance is due upon delivery.

2. TITLE TO EQUIPMENT; SECURITY INTEREST: NAOS is the owner of the equipment and shall retain title to the equipment, as well as a purchase money security interest in the equipment, until all amounts due from Customer are paid in full, or until such time as title to the equipment may be transferred or assigned by NAOS. In the event that payment terms are agreed to between NAOS and Customer, in writing or in the event that Customer elects to enter into a separate "Finance Lease" (as that term is defined by Article 2A or the Uniform Commercial Code ("UCC"), this Equipment Order (and/or any accompanying equipment schedule) may serve as UCC-1 Financing Statement in order to enable NAOS or its assignee to perfect its purchase money security interest in the equipment, as well as the proceeds of or from any sale of the Equipment as collateral for that Security interest. Alternatively, Customer agrees, at the option of NAOS or its assignee, to execute a UCC-1 Financing Statement, or any other documents necessary to perfect NAOS purchase money security interest, and hereby authorizes NAOS or its assignee to execute such documents on Customer's behalf.

3. LATE CHARGES; INTEREST: If any part of any payment due to NAOS hereunder is more than 10 days past due, Customer agrees to pay a late charge equal to 10% of the amount then due to cover NAOS administrative costs occasioned by said late payment. Additionally, Customer agrees that amounts not timely paid shall bear interest at the rate of 1.5% monthly (18% per annum), or at the maximum rate allowed by law whichever is less.

4. SELECTION OF EQUIPMENT; DISCLAIMER OF WARRANTIES: Customer acknowledges and agrees that it has exercised its own independent judgment in selecting the Equipment, after being provided with an opportunity to test the Equipment to ensure that it conforms to the Customer's specific needs, Customer further acknowledges and agrees that NAOS is not the manufacturer of the Equipment. NAOS makes no warranties, express or implied, and hereby expressly disclaims any express or implied warranties of merchantability or fitness for a particular purpose NAOS further specifically disclaims, and customer acknowledges and agrees that NAOS shall not be liable for, and all consequential or incidental damages of customer relates to this transaction, including, without limitation, any claim by customer for lost profits and/or attorney's fees.

5. MAINTENANCE AND INSTALLATION: Unless otherwise specifically agreed to in writing, Customer is responsible for maintenance of the Equipment & Accessories.

6. ACCEPTANCE: Customer shall be conclusively deemed to have accepted the Equipment in good condition and repair, and satisfactory in all respects and for all purposes, unless written notification is provided to NAOS, immediately upon receipt of the Equipment of any defects or deficiencies, lender of any payment due hereunder by Customer shall also constitute such acknowledgment and acceptance.

7. LIABILITY: NAOS is not responsible for any losses or injuries caused by or in connection with the installation or use of the Equipment. Customer agrees to reimburse NAOS and to indemnify and hold NAOS harmless against any claims for losses or injuries caused by the installation or use of the equipment.

8. REMEDIES UPON DEFAULT: In the event that Customer fails to pay any amounts owed hereunder when due (whether upon receipt of invoice, pursuant to extended payment terms, leases or finance lease, if applicable, or otherwise) breaks any of its promises in this Equipment Order, becomes insolvent, or enters a bankruptcy, it will be in default under this Equipment Order. In the event of default NAOS may, at its option, in addition to all other remedies available at law or in equity, declare immediately due and payable all monies owed by Customer to NAOS and thereafter sell the Equipment free and clear of any rights of Customer at either a public or private sale and apply the net proceeds from that sale to any obligations of Customer hereunder. Customer waives any and all claims against NAOS with respect to such retaking.

9. INSURANCE: Customer acknowledges and agrees that it shall bear the entire risk of loss, theft, destruction of, or damage to the Equipment from any cause whatsoever, except loss or damage caused solely by the negligence of NAOS. Unless otherwise agreed in writing, Customer agrees to keep the Equipment fully insured against loss payable during the term of any agreement covered by this Equipment Order, and to obtain a general public liability insurance policy from a company acceptable to NAOS, and to include NAOS its assignee as an additional insured on the policy. Customer agrees to provide NAOS with a certificate or other evidence of insurance acceptable to NAOS, or its assignees. Absent compliance with the foregoing, NAOS shall have the right, but not the obligation, to obtain such insurance, in which event Customer agrees to pay NAOS for all costs thereof.

10. CHOICE OF LAW; JURISDICTION AND VENUE: This equipment order between Customer and NAOS shall be governed by the laws of the state of Florida. In connection with any action arising under, or related to this Equipment Order, Venue shall be in Orange County, Florida. Customer hereby expressly waives any objection relating to improper venue.

11. ATTORNEYS' FEES; COSTS: In the event Customer defaults under this Equipment Order, or if any other dispute arises hereunder requiring NAOS to refer said matter to an attorney and/or to initiate, or defend, any court action in any way related to this Equipment Order. Customer agrees to pay NAOS reasonable attorney's fees and all costs resulting from such action.

12. WAIVER OF JURY TRIAL: Customer hereby expressly waives trial by Jury as to any and all issues arising out of, or in any way related to this equipment order.

13. NO WAIVER: Customer acknowledges and agrees that any delay or failure to enforce its rights hereunder by NAOS, does not constitute a waiver of such rights by NAOS, or in any way prevent NAOS from enforcing such rights, or any other rights hereunder at a later time.

14. ENTIRE AGREEMENT: This Equipment Order constitutes the entire agreement between Customer and NAOS related to the acquisition and usage of the Equipment, and any and all prior negotiations, agreements (oral or written), or understanding are hereby superseded.

15. NO MODIFICATION OF TERMS: Customer expressly acknowledges and agrees that these terms and conditions may not be varied, modified or changed except by written agreement executed by a corporate officer of NAOS. No sales or service personnel, including but not limited to, managers or supervisors, has any authority to override this provision.

16. NOTICE: Any notice or other communication given or required in connection with this Equipment Order, shall be in writing, and shall be given by certified or registered mail, postage prepaid, return receipt requested. If sent to NAOS, said notice shall be sent to NAOS, Inc. Headquarters Attention: President. 8314 Kingspointe Parkway, Unit 7, Orlando, FL 32819. If to customer the notice shall be sent to customer address specified in the reverse side hereof, or such other address which may be specified, by Customer, in writing to NAOS.



ODYSSEY
CHARTER SCHOOL

BUSINESS

AUG 29 2016

OCS, Inc.
Board of Directors

Odyssey Charter School
 (A charter school under Odyssey Charter School, Inc.)
 Statement of Revenues, Expenditures, and Changes in Fund Balance - General fund
 For the year ended June 30, 2016

REVENUES	
State passed through local	\$ 6,857,500
Charges for services	445,000
Other revenues	101,650
Total Revenues	7,404,150
EXPENDITURES	
Current:	
Instruction	3,991,725
Instructional development	-
Instructional Staff Training services	18,275
Instructional media services	13,350
Instructional related technology	248,825
School administration	1,494,985
Fiscal services	126,575
Facilities acquisition	-
Pupil transportation services	305,125
Operation of plant	376,185
Maintenance of plant	89,450
Community services	259,480
Total current expenditures	6,923,975
Excess of revenues	
Over current expenditures	480,175
Debt service:	
Repayment of principal	18,650
Interest	207,425
Capital outlay:	
Other capital outlay	438,640
Total capital outlay and	
Debt service expenditures	664,715
Total expenditures	7,588,690
Excess of revenues	
Over expenditures	(184,540)
Other financing sources:	
Loan to Odyssey Preparatory	-
Transfer in	-
Net change in fund balance	(184,540)
Fund balance at beginning of year	-
Fund balance at end of year	\$ (184,540)

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

Odyssey Charter School
 (A charter school under Odyssey Charter School, Inc.)
 Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Fund
 For the year ended June 30, 2016

	<u>Final Budget</u>
REVENUES	
State capital outlay funding	\$ 385,225
Federal sources	583,850
Federal lunch program	447,450
Charges for services	<u>103,725</u>
Total Revenues	1,520,250
EXPENDITURES	
Current:	
Instruction	79,525
Instructional development	270,850
Instructional related technology	1,275
Food services	463,500
Central services	-
Operation of plant	<u>385,250</u>
Total current expenditures	<u>1,200,400</u>
Excess of revenues	
Over current expenditures	<u>319,850</u>
Debt service:	
Repayment of principal	-
Interest	-
Capital outlay:	
Other capital outlay	-
Total capital outlay and	
Debt service expenditures	<u>-</u>
Total expenditures	<u>1,200,400</u>
Excess of revenues	
Over expenditures	<u>319,850</u>
Other financing sources	
Transfers in	-
Transfers out	<u>-</u>
Net change in fund balance	319,850
Fund balance at beginning of year	<u>-</u>
Fund balance at end of year	<u>\$ 319,850</u>

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

APPROVED

AUG 29 2016

OCS, Inc.
Board of Directors

Odyssey Charter School
(A charter school under
Odyssey Charter School, Inc.)
**(A Charter School and Component Unit
of the School Board of Brevard County, Florida)**

Palm Bay, Florida

Financial Statements and
Independent Auditors' Report

June 30, 2016

REVISED DRAFT

Odyssey Charter School
(A charter school under Odyssey Charter School, Inc.)
W/L# 6507

1755 Eldron Blvd S.E.
Palm Bay, FL 32909

2015-2016

BOARD OF DIRECTORS

Leslie Maloney, President
Thomas Cole, Vice President and Treasurer
Jessicah Nichols, Secretary
Sonja White, Director
Amanda Larson, Director

SCHOOL ADMINISTRATION

Dr. Monica Knight, Jr. /Sr. High Site Administrator
Wendi Nolder, Elementary Site Administrator

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Odyssey Charter School at June 30, 2016, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

As described in Note 1, the accompanying financial statements referred to above present only the financial position of Odyssey Charter School at June 30, 2016, and the respective changes in financial position for the year then ended, and is not intended to be a complete presentation of Odyssey Charter School, Inc. These financial statements do not purport to and do not present fairly the financial position of Odyssey Charter School, Inc. as of June 30, 2016 and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Required Supplementary Information

In accordance with *Government Auditing Standards*, we have also issued our report dated August 25, 2016, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 27 through 28 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida
August 25, 2016

All of the funds of the School are governmental funds. *Government Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Government Fund financial statements, however, focus on *near-term* inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

The basic governmental fund financial statements can be found on pages 11 – 14 of this report.

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 15 - 26 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a charter school's financial position. In the case of the School, net position was \$3,839,587 at the close of the fiscal year. A summary of the School's net position as of June 30, 2016 and 2015 follows:

	2016	2015
Cash	\$ 1,027,367	\$ 1,695,563
Accounts Receivable	75,889	3,166
Deposits receivable	116,912	56,551
Due from other agencies	298,162	105,679
Due from charter school	190,000	95,000
Capital Assets, net	7,463,894	7,318,179
Total Assets	<u>9,172,224</u>	<u>9,274,138</u>
Deferred Outflows	-	-
Accrued Liabilities	236,725	328,440
Long term debt	5,095,912	5,114,554
Total Liabilities	<u>5,332,637</u>	<u>5,442,994</u>
Deferred Inflows	-	-
Net Position:		
Invested in Capital Assets	2,557,982	2,298,625
Unrestricted	1,281,605	1,532,519
Total Net Position	<u>\$ 3,839,587</u>	<u>\$ 3,831,144</u>

At the end of the year, the School is able to report positive balances in total net position.

Governmental Funds

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the District through the Florida Education Finance Program (FEFP), which uses formulas to distribute state funds and an amount of local property taxes (i.e., required local effort) established each year by the Florida Legislature.

At the end of the fiscal year, the School's governmental general fund reported ending fund balance of \$1,281,605. The fund balance unassigned and available for spending at the School's discretion is \$1,164,693. These funds will be available for the School's future operations.

Achievements 2015-2016

Odyssey achieved a "A" grade from the FLDOE. The school added a 10th grade and increased enrollment to 1,018 students on two campuses.

Capital Assets

The School's investment in capital assets as of June 30, 2016 amounts to \$7,463,894 (net of accumulated depreciation). This investment in capital assets includes building and improvements, furniture, fixtures and computer equipment. As of June 30, 2016, the School had long term debt totaling \$5,073,371 relating to capital assets.

Requests for Information

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Green Apple School Management, LLC, 1350 Wyoming Dr. SE, Palm Bay, Florida 32909.

Odyssey Charter School
(A charter school under Odyssey Charter School, Inc.)
Statement of Net Position
June 30, 2016

	<u>Governmental Activities</u>
<u>Assets</u>	
Current assets:	
Cash	\$ 1,027,367
Accounts receivable	75,889
Due from other agencies	298,162
Deposits receivable and prepaid expenses	<u>116,912</u>
	1,518,330
 Due from other charter schools	 190,000
 Land	 1,083,000
Capital assets, depreciable	10,065,562
Less: accumulated depreciation	<u>(3,684,668)</u>
	<u>7,463,894</u>
Total Assets	<u>9,172,224</u>
 <u>Deferred Outflows of Resources</u>	 <u>-</u>
<u>Liabilities</u>	
Current liabilities:	
Salaries and wages payable	174,467
Accounts payable and accrued expenses	46,644
Accrued interest	15,614
Capital lease obligation payable within one year	17,964
Notes payable within one year	<u>212,081</u>
	466,770
 Long-term debt:	
Capital lease obligation	4,577
Notes payable	<u>4,861,290</u>
Total Liabilities	<u>5,332,637</u>
 <u>Deferred Inflows of Resources</u>	 <u>-</u>
<u>Net position</u>	
Net investment in capital assets and long -term receivables	2,557,982
Unrestricted	<u>1,281,605</u>
Total Net Position	<u>\$ 3,839,587</u>

The accompanying notes are an integral part of this financial statement.

Odyssey Charter School
(A charter school under Odyssey Charter School, Inc.)
Balance Sheet - Governmental Funds
June 30, 2016

	General Fund	Special Revenue	Total Governmental
		Fund	Funds
<u>Assets</u>			
Cash	\$ 1,027,367	\$ -	\$ 1,027,367
Accounts receivable	75,889	-	75,889
Due from other agencies	-	298,162	298,162
Deposits receivable and prepaid expenses	116,912	-	116,912
Due to / from funds	298,162	-	298,162
Total Assets	<u>1,518,330</u>	<u>298,162</u>	<u>1,816,492</u>
<u>Deferred Outflows of Resources</u>			
	-	-	-
<u>Liabilities</u>			
Salaries and wages payable	174,467	-	174,467
Accounts payable and accrued expenses	46,644	-	46,644
Accrued interest	15,614	-	15,614
Due to / from funds	-	298,162	298,162
Total Liabilities	<u>236,725</u>	<u>298,162</u>	<u>534,887</u>
<u>Deferred Inflows of Resources</u>			
	-	-	-
<u>Fund balance</u>			
Nonspendable, not in spendable form	116,912	-	116,912
Unassigned	1,164,693	-	1,164,693
	<u>1,281,605</u>	<u>-</u>	<u>1,281,605</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 1,518,330</u>	<u>\$ 298,162</u>	<u>\$ 1,816,492</u>

The accompanying notes are an integral part of this financial statement.

Odyssey Charter School
(A charter school under Odyssey Charter School, Inc.)
Statement of Revenues, Expenditures, and Changes in Fund Balance-Governmental Funds
For the year ended June 30, 2016

	General Fund	Special Revenue Fund	Total Governmental
Revenues:			
State capital outlay funding	\$ -	\$ 385,229	\$ 385,229
State passed through local	6,857,506	-	6,857,506
Federal sources	-	583,861	583,861
Federal lunch program	-	447,475	447,475
Charges for services	445,000	103,750	548,750
Other revenue	101,675	-	101,675
Total Revenues	<u>7,404,181</u>	<u>1,520,315</u>	<u>8,924,496</u>
Expenditures:			
Current			
Instruction	3,991,716	79,507	4,071,223
Student support services	52,322	44,784	97,106
Instructional development	-	270,854	270,854
Instructional staff training services	18,270	14,040	32,310
Instructional media	13,348	-	13,348
Instructional related technology	248,822	1,269	250,091
School administration	1,494,984	-	1,494,984
Fiscal services	126,580	-	126,580
Food services	-	463,499	463,499
Pupil transportation services	305,112	-	305,112
Operation of plant	376,184	385,229	761,413
Maintenance of plant	89,439	-	89,439
Community services	259,478	-	259,478
Capital Outlay:			
Other capital outlay	438,635	179,707	618,342
Debt Service:			
Repayment of Principal on Loans and Leases	18,643	-	18,643
Interest	207,422	566	207,988
Total Expenditures	<u>7,640,955</u>	<u>1,439,455</u>	<u>9,080,410</u>
Excess of revenues over expenditures	(236,774)	80,860	(155,914)
Other financing sources:			
Transfers in and (out)	80,860	(80,860)	-
Long term advances to affiliates, net	(95,000)	-	(95,000)
Net change in fund balance	(250,914)	-	(250,914)
Fund Balance at beginning of year	<u>1,532,519</u>	<u>-</u>	<u>1,532,519</u>
Fund Balance at end of year	<u>\$ 1,281,605</u>	<u>\$ -</u>	<u>\$ 1,281,605</u>

The accompanying notes are an integral part of this financial statement.

Note I – Summary of Significant Accounting Policies

Reporting Entity

Odyssey Charter School (the "School"), is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-for-Profit Corporation Act. The governing body of the School is the board of directors of the not-for-profit corporation Board of Directors, which is composed of five members. The School operates under a charter granted by the sponsoring district, the District School Board of Brevard County (the "District"). The current charter expires on June 30, 2027 and is renewable by mutual written agreement between the School and the District. During the term of the charter, the District may terminate the charter if good cause is shown. The School is considered a component unit of such District. The School is located in Palm Bay, Florida for students from kindergarten through ninth grades and is funded by the District. These financial statements are for the year ended June 30, 2016, when 1,018 students were enrolled for the school year.

Basis of presentation

The School's accounting policies conform to accounting principles generally accepted in the United States as applicable to state and local governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. These statements report information about the School as a whole. Any internal interfund activity has been eliminated from these financial statements. Both statements report only governmental activities as the School does not engage in any business type activities.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees; (2) operating grants such as the National School Lunch Program, Federal grants, and other state allocations; and (3) capital grants specific to capital outlay. Other revenue sources not properly included with program revenues are reported as general revenues.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

Note 1 – Summary of Significant Accounting Policies (continued)

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. “Measurable” means the amount of the transaction can be determined. Available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Florida Education Finance Program (FEFP) revenues are recognized when received. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Charges for services and fees are recognized when cash is collected as amounts are not measurable. When grant terms provide that the expenditure of funds is the prime factor for determining eligibility for federal, state, and other grant funds, revenue is recognized at the time the expenditure is made. Expenditures are recorded when the related fund liability is incurred, except for long-term debt principal and interest which are reported as expenditures in the year due.

Budgets and Budgetary Accounting

In compliance with Florida Statutes, the Board of Directors adopts an annual budget using the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g. salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g. instruction, pupil personnel services and school administration). Revisions to the annual budget are approved by the Board.

Inter-fund Transfers

Outstanding balances between funds are reported as “due to/from” other funds. Inter-fund transfers are made to move any excess or shortage of funds derived from the National School Lunch Program from the Special Revenue Fund to the General Fund.

Cash

All deposits are held in major banks and high grade investments. The School has not adopted a formal investment policy. Cash and cash equivalents include all highly liquid investments with a maturity of three months or less.

Due from Other Governments or Agencies

Amounts due to the School by other governments or agencies are for grants or programs under which the services have been provided by the School.

Long –Term Debt

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. In the fund financial statements, governmental fund types report the face amount of debt issued as other financing sources.

Note 1 – Summary of Significant Accounting Policies (continued)

Compensated Absences

The School grants a specific number of sick days. Full time salary employees are entitled to one day per month to up to ten days of active work during the ten-month period. Full-time hourly employees are entitled to four days of paid leave annually. In the event that available time is not used by the end of the benefit year, employees will not be able to “rollover” unused days for use in future years. There is no termination payment for accumulated unused sick days.

GASB Codification Section C60, *Accounting for Compensated Absences*, provides that compensated absences that are contingent on a specific event that is outside the control of the employer and employee should be accounted for in the period those events take place. Accordingly, these financial statements do not include an accrual for sick days available to be used in future benefits years.

The School also provides certain days to be used for specific personal matters such as family death and jury duty. Because the use of such days is contingent upon those events taking place and such events are out of the control of both the employer and the employee, there is no accrual for such days.

Income Taxes

Odyssey Charter School, Inc. qualifies as a tax-exempt organization under Internal Revenue Code Section 501(c)(3), and is, therefore, exempt from income tax. Accordingly, no tax provision has been made in the accompanying financial statements.

Subsequent Events

In accordance with GASB Codification Section 2250.106, the School has evaluated subsequent events and transactions for potential recognition or disclosure through August 25, 2016, which is the date the financial statements were available to be issued.

Order of Fund Balance Spending Policy

The School’s policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year by adjusting journal entries. First Non-spendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including non-spendable amounts). Then any remaining fund balance amounts for the non-general funds are classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purposes amounts exceed the positive fund balance for the non-general fund.

Note 1 – Summary of Significant Accounting Policies (continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Note 2 –Capital Assets

The following schedule provides a summary of changes in capital assets, acquired substantially with public funds, for the year ended June 30, 2016:

	Balance 7/1/2015	Additions	Retirements	Balance 6/30/2016
Capital Assets not depreciated:				
Land	\$ 1,083,000	\$ -	\$ -	1,083,000
Capital Assets being depreciated:				
Building and improvements	7,676,273	77,052	-	7,753,325
Vehicles	587,660	196,585	-	784,245
Furniture and equipment	1,179,938	326,995	-	1,506,933
Software	3,349	17,710	-	21,059
	<u>10,530,220</u>	<u>618,342</u>	<u>-</u>	<u>11,148,562</u>
Less Accumulated Depreciation	(3,212,040)	(472,628)	-	(3,684,668)
Capital Assets, net	<u>\$ 7,318,180</u>	<u>\$ 145,714</u>	<u>\$ -</u>	<u>\$ 7,463,894</u>

For the fiscal year ended June 30, 2016, depreciation expense is allocated in the Statement of Activities by function as follows:

Instruction	\$ 169,885
School Administration	18,591
Food Services	15,237
Pupil Transportation	77,795
Operation of Plant	190,799
Community Service	321
	<u>\$ 472,628</u>

Note 5 – Long Term Debt

Mortgage payable

The School entered into a loan agreement with a financial institution to acquire and improve its facility and to acquire certain vehicles, furniture and equipment. The loan was for a maximum amount of \$5,400,000 evidenced by a promissory note dated July 10, 2009, divided into two amounts, the first for \$4,436,326 (Tranche A) and the second for \$963,674 (Tranche B).

Under the original terms of the loan agreement and the promissory note, the loan shall bear interest at an interest rate of six percent (6%). On December 5th, 2014 the note was modified to reflect the change in interest rate to be no less than five percent (5%) nor greater than twelve (12%). Effective July 5, 2015 the interest rate was changed to the average yield on the Five Year U.S. Treasury Securities plus 2.29% with a floor rate of 4.0% and a ceiling of 12.0%. Interest rate on this facility as of June 30, 2016 stood at 4.0%. Payments of principal and interest are due on the outstanding principal balance of the loan, based on the facility's remaining 30-year amortization schedule with all unpaid principal and interest due at maturity on July 8, 2019. All other terms of the original and first amendment remain the same.

The loan is collateralized by a mortgage on the real property and by its pledged revenues, which includes all revenues collected by the School from the Florida Department of Education, the District, and all other sources. In addition, the loan is collateralized by all personal property related to or used in the operations at the School. The current balance of the mortgage payable as of June 30, 2016 amounts to \$4,828,312.

Future debt service requirements related to the loan agreement are as follows as of June 30, 2016:

<u>Year ending</u>	<u>Principal</u>
2017	133,248
2018	138,677
2019	4,556,387

Note 5 – Long Term Debt (continued)

The following schedule provides a summary of changes in long-term debt for the year ended June 30, 2016:

	<u>Balance</u> <u>7/1/2015</u>	<u>Repayments</u>	<u>Advances</u>	<u>Balance</u> <u>6/30/2016</u>
Notes Payable	\$ 5,071,419	\$ 194,634	\$ 196,586	\$ 5,073,371
Capital leases	43,135	20,594	-	22,541
Total Long Term Debt	<u>\$ 5,114,554</u>	<u>\$ 215,228</u>	<u>\$ 196,586</u>	<u>\$ 5,095,912</u>

Note 6 – Deposits Policy and Credit Risk

It is the School's policy to maintain its cash and cash equivalents in major banks and in high grade investments. As of June 30, 2016, the carrying amount of the School's deposits was \$1,027,367 and the respective bank balances totaled \$1,838,758.

Deposits at FDIC-insured institutions are insured up to \$250,000 per depositor, per financial institution. The School is a charter school under Odyssey Charter School, Inc. , which also operates other charter schools. All bank accounts are opened under the account ownership of Odyssey Charter School, Inc. , therefore, bank balances at times may potentially be in excess of FDIC coverage. As of June 30, 2016, bank balances in potential excess of FDIC coverage totaled \$1,051,825.

Note 7 – Commitments, Contingencies and Concentrations

Facility lease

On July 1, 2013, the School entered into a lease agreement with Palm Bay Charter Schools, Inc. for a facility house its upper campus. The lease agreement is set to expire on June 30, 2017 and may be renewed. Initial fixed annual payments under this agreement (based on \$725 per full time equivalent students (FTE) at the location and are approximately \$271,150 and may be adjusted annually by good faith negotiation, plus certain additional property expenses including repairs, maintenance and insurance.

Future minimum payments based on current FTE are as follows:

<u>Year</u>	
2017	271,150

REQUIRED SUPPLEMENTARY INFORMATION

REVISED DRAFT

Odyssey Charter School
(A charter school under Odyssey Charter School, Inc.)
Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Fund
For the year ended June 30, 2016

	Special Revenue Fund		
	Original Budget	Final Budget	Actual
REVENUES			
State capital outlay funding	\$ 257,500	\$ 385,225	\$ 385,229
Federal sources	435,400	583,850	583,861
Federal lunch program	424,200	447,450	447,475
Charges for services	368,024	103,725	103,750
Total Revenues	1,485,124	1,520,250	1,520,315
EXPENDITURES			
Current:			
Instruction	92,092	79,525	79,507
Student support services	-	-	44,784
Instructional development	252,381	270,850	270,854
Instructional Staff Training services	-	-	14,040
Instructional related technology	8,907	1,275	1,269
Food services	489,050	463,500	463,499
Central services	-	-	-
Operation of plant	395,000	385,250	385,229
Maintenance of plant	-	-	-
Total current expenditures	1,237,430	1,200,400	1,259,182
Excess of revenues			
Over current expenditures	247,694	319,850	261,133
Debt service:			
Interest	-	-	566
Capital outlay:			
Other capital outlay	-	-	179,707
Total capital outlay and Debt service expenditures	-	-	180,273
Total expenditures	1,237,430	1,200,400	1,439,455
Excess of revenues			
Over expenditures	247,694	319,850	80,860
Other financing sources			
Transfers out	-	-	(80,860)
Net change in fund balance	247,694	319,850	-
Fund balance at beginning of year	-	-	-
Fund balance at end of year	\$ 247,694	\$ 319,850	\$ -

Notes to Budgetary Comparison Schedule

An annual budget is adopted on the modified accrual basis of accounting, consistent with generally accepted accounting principles. Amendments to the budget can only be made with the approval of the Board of Directors.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We issued in a separate management letter dated August 25, 2016 pursuant to Chapter 10.850, Rules of the Auditor General.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CERTIFIED PUBLIC ACCOUNTANTS

Coral Gables, Florida
August 25, 2016

Financial Condition (continued)

assessment was based in part on representations made by management and the review of financial information provided by same. We have applied such procedures as of the fiscal year end and no deteriorating financial condition has been noted.

Transparency

Sections 10.854(1)(e)7 and 10.855(13), Rules of the Auditor General, require that we apply appropriate procedures to determine whether Odyssey Charter School maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In Connection with our audit, we determined that Odyssey Charter School maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

Other Matters

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we have no findings and recommendation.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Official Title

Section 10.854.(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Odyssey Charter School.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and Florida House of Representatives, the Florida Auditor General, School Board of Brevard County, Federal and other granting agencies, the Board of Directors, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

Coral Gables, Florida
August 25, 2016

CERTIFIED PUBLIC ACCOUNTANTS

ODYSSEY CHARTER SCHOOL
Operating Budget based on 1160 Students

2016-17 OPERATING BUDGET									
	Red Book Code	General Fund	Special Rev Title I, Title II	Special Rev Food Srv	Capital Projects	VPK/Enrich	Total		
Revenues									
Total Federal through State Funding	3200		552,450	747,500			1,299,950		
Total Revenue from State Sources	3300	7,767,095					7,767,095		
Total Other State Funding	3300				348,000		348,000		
Total Revenue from Local Sources	3400	289,041		105,000		265,448	659,489		
Total Revenues		8,056,136	552,450	852,500	348,000	265,448	10,074,534		
Expenditures									
Total Basic Instruction	5100	4,013,119	136,781				4,149,900		
Total Exceptional Student Education	5200	260,322					260,322		
Total Pre School Program	5500					149,408	149,408		
Total Pupil Personnel Services	6100	68,410	5,165				73,575		
Total Instructional Media Services	6200	6,000					6,000		
Total Instruction and Curriculum Development Services	6300		330,555				330,555		
Total Instructional Staff Training Services	6400		47,270				47,270		
Total Instructional Related Technology	6500	146,220	32,680				178,900		
Total School Administration	7300	1,542,802					1,542,802		
Facilities Acquisition and Construction	7400	2,000					2,000		
Total Fiscal Services	7500	130,750					130,750		
Total Food Services	7600			852,501			852,501		
Total Pupil Transportation Services	7800	349,282					349,282		
Total Operation of Plant	7900	821,892			145,500		967,392		
Total Maintenance of Plant	8100	114,160					114,160		
Total Community Services	9100					107,648	107,648		
Total Debt Service	9200	108,500			202,500		311,000		
Total Expenditures		7,563,457	552,451	852,501	348,000	257,055	9,573,463		
Excess of Revenues over Expenditures		492,679	0	0	0	8,393	501,071		
Less Depreciation Exp		(474,000)					(474,000)		
Excess of Revenue Net of Depreciation Exp		18,679					27,071		
Loan Repayment - OPA		5,000					5,000		
Loan Repayment - Oasis		25,000					25,000		
Total Fund Balance July 1, 2016 (\$1,661,000)	2800	3,839,587					3,839,587		
Fund Balance June 30, 2017	2700	3,888,266	0	0	0	8,393	3,896,658		

APPROVED

AUG 29 2016

OCS, Inc.
 Board of Directors

Capital Projects - Elementary	
Bus Payment	51,600
Camera System & Cameras	25,000
Furniture Fixtures & Equip	19,100
Lease Purchase for Computer Lab/Server	10,000
LED Sign - Full Color	21,000
Lightening Protection	6,000
Sound Proofing for Music Room	10,000
Total Capital Projects	91,100

Cash Flow	
Net Revenue	18,679
Add Back Depr	474,000
Loan Payment	5000
Loan Payment	25000
Cash Balance	492,679
Less Capital	(158,450)
Balance	856,907

Capital Projects Jr Sr High	
Purchase 1 lockable outdoor sheds (\$3500 x 1)	3,500.00
Glass front custom shelving in Science lab @ \$600	600.00
Band Room Remodel	9,400.00
AED	750.00
Chariot Floor Scrubber	2,850.00
Pressure Washer	250.00
Washer and Dryer	1,000.00
Leased Computers	6,000.00
Leased Server	1,600.00
Leased Band Equipment	3,500.00
Leased iPads (For Lower)	3,500.00
Bus Payment	34,400.00
Total Capital Projects	67,350.00

MEMORANDUM

TO: Odyssey Charter School, Inc. Board of Directors

FROM: Beth Crist, Green Apple School Management

REQUESTING SCHOOL: Odyssey Charter School

DATE: August 29, 2016

RE: Quarterly Financial Report

As prescribed in Florida Statute, 1002.33, high performing charter schools are required to provide quarterly financial statements to the sponsor. These reports are provided to the Brevard County School District on a quarterly basis. Quarterly reports must have board approval and are accordingly submitted to the governing body of Odyssey Charter School for approval.

FISCAL IMPACT

None

RECOMMENDATION

Motion to approve the 2015-2016 Fourth Quarter Financial Report for Odyssey Charter School.

Attachments: 1) 2015-2016 Fourth Quarter Financial Report

APPROVED

AUG 29 2016

OCS, Inc.
Board of Directors

Charter School Monthly Financial Reports
Submitted to the Brevard County School Board

Submitted By:

MSID Number:

Completion Date:

Reporting Period:

Is this a revision? Yes No

Odyssey Charter School
BALANCE SHEET-BY GOVERNMENTAL FUND
 As of March 31, 2016

MSID Number: 6507

	Account Number	General 100	Food Service 410	Other Federal 420	ARRA Stimulus 430	Debt Service 2XX
ASSETS						
Cash and cash equivalents	1110	755,649.45	212,555.51	0.00	0.00	0.00
Accounts receivable, net	1130	834.02	0.00	297,221.15	0.00	0.00
Due from other funds	1140	443,690.81	0.00	0.00	0.00	0.00
Investments	1160	0.00	0.00	0.00	0.00	0.00
Interest receivable	1170	0.00	0.00	0.00	0.00	0.00
Other current assets	12XX	168,117.80	0.00	0.00	0.00	0.00
Deposits receivable	1210	0.00	0.00	0.00	0.00	0.00
Due from other agencies	1220	0.00	0.00	0.00	0.00	0.00
Other long-term assets	1400	0.00	0.00	0.00	0.00	0.00
Total Assets		1,368,292.08	212,555.51	297,221.15	0.00	0.00
LIABILITIES AND FUND BALANCES						
LIABILITIES						
Salaries, benefits and payroll taxes payable	2110,2170,2330	174,466.03	0.00	0.00	0.00	0.00
Accounts payable	2120	62,257.96	0.00	0.00	0.00	0.00
Due to budgetary funds	2161	0.00	121,681.00	297,221.15	0.00	0.00
Due to internal funds	2162	0.00	0.00	0.00	0.00	0.00
Notes/Bonds payable	2180,2250,2310,2320	0.00	0.00	0.00	0.00	0.00
Lease payable	2315	0.00	0.00	0.00	0.00	0.00
Due to other agencies	2230	0.00	0.00	0.00	0.00	0.00
Deferred revenue:	2410	0.00	0.00	0.00	0.00	0.00
Other liabilities	21XX,22XX,23XX	0.00	0.00	0.00	0.00	0.00
Total Liabilities		236,723.99	121,681.00	297,221.15	0.00	0.00
FUND BALANCES						
Nonspendable	2710	116,911.83	0.00	0.00	0.00	0.00
Restricted	2720	0.00	90,874.51	0.00	0.00	0.00
Committed	2730	0.00	0.00	0.00	0.00	0.00
Assigned	2740	0.00	0.00	0.00	0.00	0.00
Unassigned	2750	1,014,656.26	0.00	0.00	0.00	0.00
Total Fund Balances		1,131,568.09	90,874.51	0.00	0.00	0.00
Total Liabilities and Fund Balances		1,368,292.08	212,555.51	297,221.15	0.00	0.00
Notes/Comments/Explanations:						

PLEASE ASSURE THESE BALANCES ARE ALL ZERO						
Assets equal Liabilities and Fund Balance		0.00	0.00	0.00	0.00	0.00
Total Fund Balance equals Account 2700 on the Statement of Rev, Exp, and Changes in Fund Bal		0.00	-0.00	0.00	0.00	0.00

Odyssey Charter School
BALANCE SHEET-BY GOVERNMENTAL FUND
 As of March 31, 2016

ASSETS	Account Number	Capital 3XX	ARRA Capital 399	Other Governmental Funds	Total Governmental Funds
Cash and cash equivalents	1110	0.00	0.00	0.00	968,204.96
Accounts receivable, net	1130	24,788.66	0.00	0.00	322,843.83
Due from other funds	1140	0.00	0.00	0.00	443,690.81
Investments	1160	0.00	0.00	0.00	0.00
Interest receivable	1170	0.00	0.00	0.00	0.00
Other current assets	12XX	0.00	0.00	0.00	168,117.80
Deposits receivable	1210	0.00	0.00	0.00	0.00
Due from other agencies	1220	0.00	0.00	0.00	0.00
Other long-term assets	1400	0.00	0.00	0.00	0.00
Total Assets		24,788.66	0.00	0.00	1,902,857.40
LIABILITIES AND FUND BALANCES					
LIABILITIES					
Salaries, benefits and payroll taxes payable:					
Accounts payable	2110,2170,2330	0.00	0.00	0.00	174,466.03
Due to budgetary funds	2120	0.00	0.00	0.00	62,257.96
Due to internal funds	2161	24,788.66	0.00	0.00	443,690.81
Notes/Bonds payable	2162	0.00	0.00	0.00	0.00
Lease payable	2180,2250,2310,2320	0.00	0.00	0.00	0.00
Due to other agencies	2315	0.00	0.00	0.00	0.00
Deferred revenue:	2230	0.00	0.00	0.00	0.00
Other liabilities	2410	0.00	0.00	0.00	0.00
Total Liabilities	21XX,22XX,23XX	0.00	0.00	0.00	0.00
FUND BALANCES					
Nonspendable	2710	0.00	0.00	0.00	116,911.83
Restricted	2720	0.00	0.00	0.00	90,874.51
Committed	2730	0.00	0.00	0.00	0.00
Assigned	2740	0.00	0.00	0.00	0.00
Unassigned	2750	0.00	0.00	0.00	1,014,656.26
Total Fund Balances		0.00	0.00	0.00	1,222,442.60
Total Liabilities and Fund Balances		24,788.66	0.00	0.00	1,902,857.40
Notes/Comments/Explanations:					

PLEASE ASSURE THESE BALANCES ARE ALL ZERO					
Assets equal Liabilities and Fund Balance		0.00	0.00	0.00	0.00
Total Fund Balance equals Account 2700 on the Statement of Rev, Exp, and Changes in Fund Bal		0.00	0.00	0.00	0.00

Odyssey Charter School
**STATEMENT OF REVENUES, EXPENDITURES,
 AND CHANGES IN FUND BALANCES**
 Year To Date Through June 30, 2016
 MSID Number: 6507

	Account Number	Other Federal 420			% of YTD Actual to Annual Budget
		Month/Quarters Actual	YTD Actual	Annual Budget	
REVENUES					
<i>Federal sources:</i>					
Federal direct	1100		0.00	0.00	0%
Federal through state and local	1200	724,130.54	661,361.02	817,800.00	104.38%
<i>State sources:</i>					
ETPP	1310	0.00	0.00	0.00	0%
Class size reduction	1355	0.00	0.00	0.00	0%
School acquisition	1361	0.00	0.00	0.00	0%
Capital outlay	1397	0.00	0.00	0.00	0%
Other state revenue	1300	0.00	0.00	0.00	0%
<i>Local sources:</i>					
Property taxes levied for operational purposes	1411	0.00	0.00	0.00	0%
Property taxes levied for debt service	1412	0.00	0.00	0.00	0%
Property taxes levied for capital projects	1413	0.00	0.00	0.00	0%
Local sales taxes	1418	0.00	0.00	0.00	0%
Interest, including profit on investment	1435	0.00	0.00	0.00	0%
Charges for service - food service	143X	0.00	0.00	0.00	0%
Impact fees	1495	0.00	0.00	0.00	0%
Other local revenue	1400	0.00	0.00	0.00	0%
Total local sources		0.00	0.00	0.00	0%
Total Revenues		724,130.54	661,361.02	817,800.00	114.17%
EXPENDITURES					
<i>Current</i>					
Instruction	5000	271,074.60	318,224.47	318,333.00	204.12%
Instructional support services	6000	111,547.70	101,916.32	479,646.00	77.01%
School board	7100	0.00	0.00	0.00	0%
General administration	7200	0.00	0.00	0.00	0%
School administration	7300	0.00	0.00	0.00	0%
Facilities acquisition and construction	7400	0.00	0.00	0.00	0%
Fiscal services	7500	0.00	0.00	0.00	0%
Food services	7600	0.00	0.00	0.00	0%
Central services	7700	0.00	0.00	0.00	0%
Pupil transportation services	7800	0.00	0.00	0.00	0%
Operation of plant	7900	0.00	0.00	0.00	0%
Maintenance of plant	8100	0.00	0.00	0.00	0%
Administrative technology services	8200	0.00	0.00	0.00	0%
Community services	9100	0.00	0.00	0.00	0%
<i>Debt service - (line item 9200)</i>					
Retirement of principal	910	0.00	0.00	0.00	0%
Interest	920	0.00	0.00	0.00	0%
Data, fees and assurance costs	930	0.00	0.00	0.00	0%
Miscellaneous expenditures	990	0.00	0.00	0.00	0%
Total Expenditures		382,622.30	649,141.09	537,801.00	120.70%
Excess (deficiency) of Revenues Over (under) Expenditures		-5,621.52	-25,150.02	-1.00	1513002.00%
OTHER FINANCING SOURCES (USES)					
Loans incurred	3720	0.00	0.00	0.00	0%
Proceeds from the sale of capital assets	3730	0.00	0.00	0.00	0%
Transfers in (By amt. identify the "from" funds in the notes below)	3600	0.00	0.00	0.00	0%
Transfers out (By amt. identify the "to" funds in the notes below)	9300	0.00	0.00	0.00	0%
Other (bonds, loss, certificates, advances, etc.)	9700	0.00	0.00	0.00	0%
Total Other Financing Sources (Uses)		0.00	0.00	0.00	0%
SPECIAL EXTRAORDINARY ITEMS					
Special		0.00	0.00	0.00	0%
Net Change in Fund Balances		0.00	0.00	-1.00	0.00%
Fund Balances, July 1st of Current Fiscal Year	2800	0.00	0.00	0.00	0%
Adjustment to Fund Balances	2891	0.00	0.00	0.00	0%
Current Fund Balance at End of Month	2900	0.00	0.00	-1.00	0.00%

Notes/Comments/Explanations - Other Federal 420:
 GEN FUND (Add comment): "loans incurred" includes loans made. Specifically, in January 2016 the School made a short term loan to Oasis Preparatory Academy. As of 3/31/2016 the balance of this loan receivable was \$300,000.

PLEASE ASSURE THESE BALANCES ARE ALL ZERO
 Current Fund Balance at End of Month equals the Total Fund Balance on the Balance Sheet.

0.00

Odyssey Charter School
**STATEMENT OF REVENUES, EXPENDITURES,
 AND CHANGES IN FUND BALANCES**
 Year To Date Through June 30, 2016

MSID Number: 6507

		ARRA Stimulus 430			
	Account Number	Month/Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget
REVENUES					
<i>Federal sources:</i>					
Federal direct	1100	0.00	0.00	0.00	%
Federal through state and local	3200	0.00	0.00	0.00	%
<i>State sources:</i>					
FFFP	3310	0.00	0.00	0.00	%
Class size reduction	3355	0.00	0.00	0.00	%
School recognition	3361	0.00	0.00	0.00	%
Capital outlay	3397	0.00	0.00	0.00	%
Other state revenue	3300	0.00	0.00	0.00	%
<i>Local sources:</i>					
Property taxes levied for operational purposes	3411	0.00	0.00	0.00	%
Property taxes levied for debt service	3412	0.00	0.00	0.00	%
Property taxes levied for capital purposes	3413	0.00	0.00	0.00	%
Local sales taxes	3418	0.00	0.00	0.00	%
Interest, including profit on investment	3450	0.00	0.00	0.00	%
Charges for services - food services	3458	0.00	0.00	0.00	%
Impact fees	3496	0.00	0.00	0.00	%
Other local revenue	3400	0.00	0.00	0.00	%
Total local revenue	0.00	0.00	0.00	0.00	%
Total Revenues		0.00	0.00	0.00	%
EXPENDITURES					
<i>Current:</i>					
Instruction	2000	0.00	0.00	0.00	%
Instructional support services	6000	0.00	0.00	0.00	%
School board	7100	0.00	0.00	0.00	%
General administration	7200	0.00	0.00	0.00	%
School administration	7300	0.00	0.00	0.00	%
Facilities acquisition and construction	7400	0.00	0.00	0.00	%
Fiscal services	7500	0.00	0.00	0.00	%
Food services	7600	0.00	0.00	0.00	%
Central services	7700	0.00	0.00	0.00	%
Pupil transportation services	7800	0.00	0.00	0.00	%
Operation of plant	7900	0.00	0.00	0.00	%
Maintenance of plant	8100	0.00	0.00	0.00	%
Administrative technical services	8200	0.00	0.00	0.00	%
Community services	9100	0.00	0.00	0.00	%
<i>Debt services: (function 9200)</i>					
Retirement of principal	710	0.00	0.00	0.00	%
Interest	720	0.00	0.00	0.00	%
Dues, fees and insurance costs	730	0.00	0.00	0.00	%
Miscellaneous expenditures	790	0.00	0.00	0.00	%
Total Expenditures		0.00	0.00	0.00	%
Excess (deficiency) of Revenues Over (under) Expenditures		0.00	0.00	0.00	%
OTHER FINANCING SOURCES (USES)					
Loans incurred	1720	0.00	0.00	0.00	%
Proceeds from the sale of capital assets	3730	0.00	0.00	0.00	%
Transfers in (By unit, identify the 'from' funds in the notes below.)	3600	0.00	0.00	0.00	%
Transfers out (By unit, identify the 'to' funds in the notes below.)	9300	0.00	0.00	0.00	%
Other (bonds, loss, certificates, advances, etc.)	9700	0.00	0.00	0.00	%
Total Other Financing Sources (Uses)		0.00	0.00	0.00	%
SPECIAL/EXTRAORDINARY ITEMS					
Special		0.00	0.00	0.00	%
Net Change in Fund Balances		0.00	0.00	0.00	%
Fund Balances, July 1st of Current Fiscal Year	2800	0.00	0.00	0.00	%
Adjustment to Fund Balances	2891	0.00	0.00	0.00	%
Current Fund Balance at End of Month	2700	0.00	0.00	0.00	%

Notes/Comments/Explanations - ARRA Stimulus 430:

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PLEASE ASSURE THESE BALANCES ARE ALL ZERO
 Current Fund Balance at End of Month equals the Total Fund
 Balance on the Balance Sheet.

0.00

Odyssey Charter School
 STATEMENT OF REVENUES, EXPENDITURES,
 AND CHANGES IN FUND BALANCES
 Year To Date Through June 30, 2016

MSID Number: 6507

	Account Number	Capital XXX		
		Month/Quarter Actual	YTD Actual	Annual Budget
REVENUES				
<i>Federal sources:</i>				
Federal direct	3100	0.00	0.00	0.00
Federal through state and local	3200	0.00	0.00	0.00
<i>State sources:</i>				
FPPP	3300	0.00	0.00	0.00
Class size reduction	3355	0.00	0.00	0.00
School acquisition	3364	0.00	0.00	0.00
Capital outlay	3397	0.00	0.00	0.00
Other state revenue	3500	0.00	0.00	0.00
<i>Local sources:</i>				
Property taxes levied for operational purposes	3411	0.00	0.00	0.00
Property taxes levied for debt service	3412	0.00	0.00	0.00
Property taxes levied for capital projects	3413	0.00	0.00	0.00
Local sales taxes	3418	0.00	0.00	0.00
Interest, including profit on investment	3430	0.00	0.00	0.00
Charges for service - food service	3455	0.00	0.00	0.00
Impact fees	3456	0.00	0.00	0.00
Other local revenue	3460	0.00	0.00	0.00
Total local sources		0.00	0.00	0.00
Total Revenues		0.00	0.00	0.00
EXPENDITURES				
<i>Current:</i>				
Instruction	5000	0.00	0.00	0.00
Instructional support services	6000	0.00	0.00	0.00
School board	7100	0.00	0.00	0.00
Student administration	7300	0.00	0.00	0.00
School administration	7300	0.00	0.00	0.00
Facilities acquisition and construction	7400	0.00	0.00	0.00
Fiscal services	7500	0.00	0.00	0.00
Food services	7600	0.00	0.00	0.00
Central services	7700	0.00	0.00	0.00
Pupil transportation services	7800	0.00	0.00	0.00
Operation of plant	7900	0.00	0.00	0.00
Maintenance of plant	8100	0.00	0.00	0.00
Administrative technology services	8200	0.00	0.00	0.00
Community services	9100	0.00	0.00	0.00
<i>Debt service - (line item 9200)</i>				
Retirement of principal	910	0.00	0.00	0.00
Interest	920	0.00	0.00	0.00
Dues, fees and insurance costs	930	0.00	0.00	0.00
Miscellaneous expenditures	990	0.00	0.00	0.00
Total Expenditures		0.00	0.00	0.00
Excess (deficiency) of Revenues Over (under) Expenditures		0.00	0.00	0.00
OTHER FINANCING SOURCES (USES)				
Loans incurred	3720	0.00	0.00	0.00
Proceeds from the sale of capital assets	3730	0.00	0.00	0.00
Transfers in (by amt, identify the fund funds in the notes below)	3600	0.00	0.00	0.00
Transfers out (by amt, identify the fund funds in the notes below)	3700	0.00	0.00	0.00
Other (bonds, loss, certificates, advances, etc.)	3750	0.00	0.00	0.00
Total Other Financing Sources (Uses)		0.00	0.00	0.00
SPECIAL EXTRAORDINARY ITEMS				
Specials		0.00	0.00	0.00
Net Change in Fund Balances		0.00	0.00	0.00
Fund Balances, July 1st of Current Fiscal Year	2800	0.00	0.00	0.00
Advances to Fund Balances	2801	0.00	0.00	0.00
Current Fund Balance at End of Month		0.00	0.00	0.00

Notes/Comments/Explanations - Capital XXX:

PLEASE ASSURE THESE BALANCES ARE ALL ZERO
 Current Fund Balance at End of Month equals the Total Fund
 Balance on the Balance Sheet.

0.00

Odyssey Charter School
**STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES**
Year To Date Through June 30, 2016

MSID Number: 6507

	Account Number	ARRA Capital Projects 399		
		Month/Quarter Actual	YTD Actual	Annual Budget
REVENUES				
<i>Federal sources:</i>				
Federal direct	1100	0.00	0.00	0.00
Federal through state and local	1200	0.00	0.00	0.00
<i>State sources:</i>				
FTEP	1310	0.00	0.00	0.00
Class size reduction	2355	0.00	0.00	0.00
School reorganization	3361	0.00	0.00	0.00
Capital outlay	3977	0.00	0.00	0.00
Other state revenue	3200	0.00	0.00	0.00
<i>Local sources:</i>				
Property taxes levied for operational purposes	3111	0.00	0.00	0.00
Property taxes levied for debt service	3412	0.00	0.00	0.00
Property taxes levied for capital projects	3413	0.00	0.00	0.00
Local sales taxes	3418	0.00	0.00	0.00
Interest, including profit on investment	3430	0.00	0.00	0.00
Charges for service - food service	3435	0.00	0.00	0.00
Impact fees	3496	0.00	0.00	0.00
Other local revenues	3405	0.00	0.00	0.00
Total local sources		0.00	0.00	0.00
Total Revenues		0.00	0.00	0.00
EXPENDITURES				
<i>Current:</i>				
Instruction	5000	0.00	0.00	0.00
Instructional support services	6000	0.00	0.00	0.00
School board	7100	0.00	0.00	0.00
General administration	7200	0.00	0.00	0.00
School administration	7300	0.00	0.00	0.00
Facilities acquisition and construction	7400	0.00	0.00	0.00
Fixed services	7500	0.00	0.00	0.00
Food services	7600	0.00	0.00	0.00
Ceremonial services	7700	0.00	0.00	0.00
Pupil transportation services	7800	0.00	0.00	0.00
Operation of plant	7900	0.00	0.00	0.00
Maintenance of plant	8100	0.00	0.00	0.00
Administrative technology services	8200	0.00	0.00	0.00
Community services	9100	0.00	0.00	0.00
<i>Debt service: (Section 9200)</i>				
Retirement of principal	110	0.00	0.00	0.00
Interest	120	0.00	0.00	0.00
Deas, fees and issuance costs	130	0.00	0.00	0.00
Miscellaneous expenditures	190	0.00	0.00	0.00
Total Expenditures		0.00	0.00	0.00
Excess (deficiency) of Revenues Over (under) Expenditures		0.00	0.00	0.00
OTHER FINANCING SOURCES (USES)				
Loans incurred	1770	0.00	0.00	0.00
Proceeds from the sale of capital assets	1770	0.00	0.00	0.00
Transfers in (By amt. identify the "from" funds in the notes below)	1600	0.00	0.00	0.00
Transfers out (By amt. identify the "to" funds in the notes below)	9200	0.00	0.00	0.00
Other (bonds, loss, certificates, advances, etc.)	9700	0.00	0.00	0.00
Total Other Financing Sources (Uses)		0.00	0.00	0.00
SPECIAL/EXTRAORDINARY ITEMS				
Special		0.00	0.00	0.00
Net Change in Fund Balances		0.00	0.00	0.00
Fund Balances, July 1st of Current Fiscal Year	2800	0.00	0.00	0.00
Adjustment to Fund Balances	2891	0.00	0.00	0.00
Current Fund Balance at End of Month	2700	0.00	0.00	0.00

Notes/Comments/Explanations - ARRA Capital Projects 399:

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PLEASE ASSURE THESE BALANCES ARE ALL ZERO

Current Fund Balance at End of Month equals the Total Fund Balance on the Balance Sheet.

0.00

Odyssey Charter School
 STATEMENT OF REVENUES, EXPENDITURES,
 AND CHANGES IN FUND BALANCES
 Year To Date Through June 30, 2016

MSID Number: 6507

	Account Number	Other Governmental Funds			
		Month/Quarter Actual	YTD Actual	Annual Budget	
REVENUES					
<i>Federal sources:</i>					
Federal direct	3100	0.00	0.00	0.00	%
Federal through state and local	3200	0.00	0.00	0.00	%
<i>State sources:</i>					
FEPP	3310	0.00	0.00	0.00	%
Class size reduction	3355	0.00	0.00	0.00	%
School recognition	3361	0.00	0.00	0.00	%
Capital outlay	3397	0.00	0.00	0.00	%
Other state revenue	3300	0.00	0.00	0.00	%
<i>Local sources:</i>					
Property taxes levied for operational purposes	3411	0.00	0.00	0.00	%
Property taxes levied for debt service	3412	0.00	0.00	0.00	%
Property taxes levied for capital projects	3413	0.00	0.00	0.00	%
Local sales taxes	3418	0.00	0.00	0.00	%
Interest, including profit on investment	3430	0.00	0.00	0.00	%
Charges for service - food service	345X	0.00	0.00	0.00	%
Impact fees	3456	0.00	0.00	0.00	%
Other local revenue	3420	0.00	0.00	0.00	%
Total local sources		0.00	0.00	0.00	%
Total Revenues		0.00	0.00	0.00	%
EXPENDITURES					
<i>Current:</i>					
Instruction	5010	0.00	0.00	0.00	%
Instructional support services	6010	0.00	0.00	0.00	%
School board	7100	0.00	0.00	0.00	%
General administration	7210	0.00	0.00	0.00	%
School administration	7310	0.00	0.00	0.00	%
Facilities, acquisition and construction	7400	0.00	0.00	0.00	%
Fiscal services	7500	0.00	0.00	0.00	%
Food services	7600	0.00	0.00	0.00	%
Central services	7700	0.00	0.00	0.00	%
Pupil transportation services	7800	0.00	0.00	0.00	%
Operation of plant	7900	0.00	0.00	0.00	%
Maintenance of plant	8100	0.00	0.00	0.00	%
Administrative technology services	8200	0.00	0.00	0.00	%
Community services	9100	0.00	0.00	0.00	%
<i>Debt service - (show on 3200)</i>					
Retirement of principal	710	0.00	0.00	0.00	%
Interest	720	0.00	0.00	0.00	%
Dues, fees and insurance costs	730	0.00	0.00	0.00	%
Miscellaneous expenditures	790	0.00	0.00	0.00	%
Total Expenditures		0.00	0.00	0.00	%
Excess (deficiency) of Revenues Over (under) Expenditures					
		0.00	0.00	0.00	%
OTHER FINANCING SOURCES (USES)					
Loans incurred	3320	0.00	0.00	0.00	%
Proceeds from the sale of capital assets	3330	0.00	0.00	0.00	%
Transfer in (by amt. identify the from funds in the notes below)	3650	0.00	0.00	0.00	%
Transfer out (by amt. identify the to funds in the notes below)	9350	0.00	0.00	0.00	%
Other (bonds, loss, certificates, advances, etc.)	9370	0.00	0.00	0.00	%
Total Other Financing Sources (Uses)		0.00	0.00	0.00	%
SPECIAL/EXTRAORDINARY ITEMS					
Special		0.00	0.00	0.00	%
Net Change in Fund Balances		0.00	0.00	0.00	%
Fund Balances, July 1st of Current Fiscal Year	2820	0.00	0.00	0.00	%
Adjustment to Fund Balances	2881	0.00	0.00	0.00	%
Current Fund Balance at End of Month	2750	0.00	0.00	0.00	%

Notes/Comments/Explanations - Other Governmental Funds:

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PLEASE ASSURE THESE BALANCES ARE ALL ZERO

Current Fund Balance at End of Month equals the Total Fund Balance on the Balance Sheet

0.00

Odyssey Charter School
 STATEMENT OF REVENUES, EXPENDITURES,
 AND CHANGES IN FUND BALANCES
 Year To Date Through June 30, 2016

MSID Number: 6507

	Account Number	Total Governmental Funds			
		Month/Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget
REVENUES					
<i>Federal sources:</i>					
Federal direct	3100	0.00	0.00	0.00	%
Federal through state and local	3200	549,270.41	1,326,270.72	1,235,600.00	107.51%
<i>State sources:</i>					
PEPP	3310	1,417,466.00	5,759,732.00	5,730,714.36	99.53%
Class size reduction	3335	274,173.00	1,126,295.00	1,126,162.64	99.13%
School recognition	3361	81,365.00	81,365.00	0.00	%
Capital outlay	3397	32,589.00	281,575.00	270,000.00	104.29%
Other state revenue	3400	-3,355.46	36,694.54	0.00	%
<i>Local sources:</i>					
Property taxes levied for operational purposes	3411	0.00	0.00	0.00	%
Property taxes levied for debt service	3412	0.00	0.00	0.00	%
Property taxes levied for capital projects	3413	0.00	0.00	0.00	%
Local sales taxes	3418	0.00	0.00	0.00	%
Interest, including profit on investment	3430	1.59	12.87	0.00	%
Charges for service - food service	345X	24,044.12	117,217.42	104,000.00	112.71%
Impact fees	3495	0.00	0.00	0.00	%
Other local revenue	3495	125,210.83	625,576.32	619,205.00	100.71%
Total local sources		149,256.54	749,806.61	723,205.00	102.43%
Total Revenues		2,561,311.49	9,292,698.87	9,091,682.00	102.09%
EXPENDITURES					
<i>Current:</i>					
Instruction	6000	1,121,165.54	1,589,548.93	1,112,531.00	111.40%
Instructional support services	6000	209,043.23	663,729.15	664,286.00	99.42%
School bused	7100	0.00	0.00	0.00	%
General administration	7200	0.00	0.00	0.00	%
School administration	7300	128,230.82	1,427,629.74	1,257,554.00	108.59%
Facilities acquisition and construction	7400	0.00	0.00	0.00	%
Fiscal services	7500	25,539.00	114,180.15	115,625.00	98.79%
Food services	7600	186,310.24	791,212.56	799,800.00	98.33%
Central services	7700	0.00	0.00	0.00	%
Pupil transportation services	7800	78,058.71	549,503.73	312,000.00	176.12%
Operation of plant	7900	234,081.24	887,381.74	798,620.00	111.11%
Maintenance of plant	8100	895.95	101,205.12	121,750.00	83.22%
Administrative technology services	8200	0.00	0.00	0.00	%
Community services	9100	38,821.27	103,774.24	83,457.00	129.14%
<i>Debt service - (reference 9-200)</i>					
Retirement of principal	710	47,266.51	215,227.93	179,001.00	120.22%
Interest	720	10,654.11	707,988.01	331,338.00	158.36%
Dues, fees and insurance costs	730	0.00	0.00	0.00	%
Miscellaneous expenditures	790	0.00	0.00	0.00	%
Total Expenditures		2,623,967.52	9,704,361.27	8,679,501.00	111.81%
Excess (deficiency) of Revenues Over (under) Expenditures		-62,656.03	-411,662.40	414,181.00	-99.19%
OTHER FINANCING SOURCES (USES)					
Loans incurred	3720	155,000.00	101,586.00	75,000.00	135.45%
Proceeds from the sale of capital assets	3730	0.00	0.00	0.00	%
Transfers in (by amt. identify the 'from' funds in the notes below.)	3600	20,951.85	90,087.95	40,769.00	223.16%
Transfers out (by amt. identify the 'to' funds in the notes below.)	3700	-20,951.85	-90,087.95	-40,769.00	223.16%
Other (bonds, loss, certificates, advances, etc.)	9300	0.00	0.00	0.00	%
Total Other Financing Sources (Uses)		155,000.00	101,586.00	75,000.00	135.45%
SPECIAL/EXTRAORDINARY ITEMS					
Special		0.00	0.00	0.00	%
Net Change in Fund Balances		\$2,346.37	-310,076.40	489,181.00	-63.39%
Fund Balances, July 1st of Current Fiscal Year	2800	1,110,095.63	1,532,519.00	1,532,519.00	100.00%
Adjustment to Fund Balances	2891	0.00	0.00	0.00	%
Current Fund Balance at End of Month	2700	1,222,442.00	1,222,442.60	2,021,700.00	60.47%

Notes/Comments/Explanations - Total Governmental Funds:

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PLEASE ASSURE THESE BALANCES ARE ALL ZERO

Current Fund Balance at End of Month equals the Total Fund Balance on the Balance Sheet:

0.00

Odyssey Charter School
NOTES TO FINANCIAL STATEMENTS
Year To Date Through June 30, 2016

MSID Number: 6507

The requirements for the notes to the financial statements are codified in Section 2300 of the Codification of Governmental Accounting and Financial Reporting Standards published by the Governmental Accounting Standards Board. The Charter school is encouraged to use the notes to the financial statements from the prior fiscal year audit as a guide for the current year's notes for consistency in the financial statement presentation.

Note 1: State of Florida Revenues Received Through the District

The school receives some of its Federal and State of Florida revenues for current operations through the District. At the end of the reporting period these total YTD revenues received are \$7,678,963.07. Listed on the page following the notes is Schedule 1, which contains the details of the year to date revenues received.

Note 2: Other Revenue

Other year to date revenues received from federal and local sources are located in Schedule 2 on the following page.

Note 3: Due to/(from) Management Company

The management company is responsible to organize, develop and manage the school operations based on contract negotiations between the charter school and the management company. The fees charged by the management company are negotiated under the contract. Based on contract terms, the management company may also enter into agreements for additional services for which the school is expected to pay. Please see Schedule 3 on the following page for details of the management fees, accumulated contributions, and operating costs provided by the management company.

In addition to the information included in Schedule 3, there are other agreements such as facilities use agreements for buildings and/or building rentals paid for by the school. The details of those facilities agreements and any other agreements (not already defined) are listed below.

- 1 The school leases its Upper Campus facility serving students in Palm Bay, Florida.
- 2 Payments averaged \$22,596 per month adjusted to \$700 per year, per student for the 2015/2016 fiscal year. Rent payments in connection with the agreement were \$271,150 YTD.

Note 4: General Fund Expenditures by Function and by Object Code

Schedule 4 provides a breakdown of monthly expenditures by object code for the General Fund.

Note 5: Long Term Debt

1) At the beginning of this FY the school's total principal amount on all outstanding long term debt was and the school increased its long term debt during this FY through additional borrowing in the amount of

\$5,114,554.00
\$196,586.00

Details of each outstanding loan are as follows:

Loan Source	Loan Amount	Date Incurred	Length of Loan	First Payment Date	Payment Frequency	Payment Amount	Total Current FY Principal Pmts	Total Current FY Interest Pmts
Example - FL School Loan Fund	\$100,000.00	07/15/14	36 months	09/01/14	monthly	\$2,861.11	\$25,000.00	\$3,611.00
Building Mortgage PNC Bank	\$4,931,317.00	07/01/09	120 months	07/31/09	monthly	\$32,080.91	\$1,001,311.00	\$291,839.07
Scoutmaster (School Bus Loan)	\$120,000.00	09/01/13	36 months	09/01/13	annually	\$47,037.08	\$38,537.05	\$4,500.03
US Bank (Copiers 1-3)	\$25,507.00	08/01/12	60 months	08/31/12	monthly	\$5,122.00	\$11,645.00	\$1,819.00
Kitchen Equipment Lease	\$5,832.19	07/11/13	36 months	07/29/13	monthly	\$540.90	\$5,832.19	\$647.01
US Bank (Copier 4)	\$11,707.00	05/30/15	36 months	04/30/15	monthly	\$575.00	\$4,761.00	\$337.00
Summit (School Bus Loan)	\$196,586.00	08/01/15	60 months	09/01/15	monthly	\$1,642.65	\$29,918.43	\$6,408.33
	\$0.00					\$0.00	\$0.00	\$0.00

\$0.00 Please assure this balance is zero.

\$190,446.37

Note 6: Short Term Debt*

1) At the beginning of this fiscal year, the school had \$190,446.37 of principal outstanding in short term debt (due during the current fiscal year). The school has increased its short term debt during this FY through additional borrowing in the amount of \$0.00.
 \$0.00 Please assure this balance is zero.

*short term debt refers to any debt due during this fiscal year, either from long term debt or short term debt.

Odyssey Charter School
NOTES TO FINANCIAL STATEMENTS
Year To Date Through June 30, 2016

MSID Number: 6507

Schedule for Note 1				
	Amounts			
YTD Revenues received from Federal and State of FL through Brevard School Board				
Base funding		3,449,111.00		
Class size reduction		1,126,295.00		
Declining enrollment		0.00		
Discretionary compression		96,163.00		
Discretionary lottery		0.00		
Discretionary millage		323,306.00		
Exceptional student education guaranteed allocation		265,073.00		
Instructional materials allocation		70,647.00		
Library media allocation		4,576.00		
State stabilization		0.00		
Safe schools		21,801.00		
School recognition		0.00		
Supplemental academic instruction		270,042.00		
Teacher classroom supply assistance program (previously teacher lead)		16,848.00		
Transportation		225,888.00		
Merit award		0.00		
Less: Administrative fee		-33,755.00		
Subtotal-Year To Date		6,836,027.00		
Capital outlay		281,575.00		
Title I / special revenue		486,807.32		
IDEA		20,498.04		
Title II		30,206.71		
Health tech		23,849.00	check for balance	0.00
Total Received From State (Through School Board) Year to Date		7,678,963.07		0.00
Schedule for Note 2				
YTD Revenues from sources other than State of Florida (via School Board)				
Contribution from management company		-0.00		
Other contributions		64,350.00		
National school lunch program		764,869.65		
Preschool/School age/Enrichment fees		262,152.95		
Other income/rents/interest/fees/reimbursements		392,177.38		
Food services		117,217.42		
Student fees		7,768.40		
Total Other Revenues Received Year to Date		1,613,735.80		
Total revenues received year to date				
Total received from State (through School Board) year to date		7,678,963.07		
Total other revenues received year to date		1,613,735.80	check for balance	0.00
Grand Total		9,292,698.87		0.00
Schedule for Note 3--Due from Management Company				
	Management Fees	Operating Costs	Accumulated Contribution	Total
Balance due to (from) management company - beginning of fiscal year	0.00	0.00	enter as positive	0.00
Invoiced by management company-year to date-current fiscal year	711,900.00	0.00	0.00	711,900.00
Payments to management company-year to date-current fiscal year	-711,900.00	0.00	0.00	-711,900.00
Contribution from management company-current fiscal year	0.00	0.00	0.00	0.00
Balance Due to Management Company	0.00	0.00	0.00	0.00

Odyssey Charter School
NOTES TO FINANCIAL STATEMENTS
 Year To Date Through June 30, 2016

MSID Number: 6507

Schedule for Note 4	Account Number	Salaries 100	Employee Benefits 200	Purchased Services 300	Energy Services 400	Materials and Supplies 500	Capital Outlay 600	Other Expenses 700
EXPENDITURES								
<i>Current:</i>								
Instruction	5000	3,129,048.33	606,145.77	182,423.41	4,517.17	216,550.24	127,744.75	4,875.08
Instructional support services	6000	108,113.65	24,604.84	80,696.89	0.00	13,466.22	105,910.63	0.00
School board	7100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General administration	7200	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School administration	7300	484,446.11	88,891.46	851,861.35	0.00	13,777.88	13,830.45	20,912.49
Facilities acquisition and construction	7400	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fiscal services	7500	0.00	0.00	114,186.15	0.00	0.00	0.00	0.00
Food services	7600	0.00	0.00	6.00	0.00	0.00	0.00	0.00
Central services	7700	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pupil transportation services	7800	174,695.23	47,162.11	79,024.78	43,607.04	48,594	203,310.00	1,248.60
Operation of plant	7900	80,696.19	12,134.08	539,261.33	101,702.10	37,535.53	102,841.15	12,960.48
Maintenance of plant	8100	27,499.92	2,615.31	74,089.89	0.00	0.00	0.00	0.00
Administrative technology services	8200	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community services	9100	21,238.16	9,311.35	16,346.61	4,512.31	6,023.44	525.00	0.00
<i>Debt service: (function 9200)</i>								
Retirement of principal	710	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest	720	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dues, fees and issuance costs	730	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous expenditures	790	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		4,075,354.57	790,615.35	1,937,884.41	154,418.52	288,139.20	554,161.98	40,017.65

Odyssey Charter School
NOTES TO FINANCIAL STATEMENTS
Year To Date Through June 30, 2016

Schedule for Note 4	Account Number	Total General Funds	Check For Balance
EXPENDITURES			
<i>Current:</i>			
Instruction	5000	4,271,324.73	0.00
Instructional support services	6000	332,792.23	0.00
School board	7100	0.00	0.00
General administration	7200	0.00	0.00
School administration	7300	1,473,629.74	0.00
Facilities acquisition and construction	7400	0.00	0.00
Fiscal services	7500	114,180.15	0.00
Food services	7600	0.00	0.00
Central services	7700	0.00	0.00
Pupil transportation services	7800	549,503.73	0.00
Operation of plant	7900	887,381.74	0.00
Maintenance of plant	8100	104,205.12	0.00
Administrative technology services	8200	0.00	0.00
Community services	9100	107,774.24	0.00
<i>Debt service: (function 9200)</i>			
Retirement of principal	710	0.00	0.00
Interest	720	0.00	0.00
Dues, fees and issuance costs	730	0.00	0.00
Miscellaneous expenditures	790	0.00	0.00
Total Expenditures		7,840,791.68	0.00

Charter School Monthly Questionnaire
Year To Date Through June 30, 2016

Odyssey Charter School

MSID Number: 6507

Revenues & Expenditures		Yes	No	Comments:
1	Does the school's monthly financial report include all funds received during the reporting period?	X		
2	Does the school have any outstanding payments (currently due and payable) aged more than 45 days?		X	
3	Does the school have any outstanding checks older than 180 days outstanding?		X	
4	Are all expenditures approved by the appropriate level of authority?	X		
5	Has any expenditure exceeded the annual budget amount during the reporting period? If yes, please provide an explanation of each.	X		Budgets will be amended to conform with year end actual balances.

Assets & Liabilities		Yes	No	Comments:
6	Are all balance sheet accounts reconciled and reviewed by the appropriate party for adjustments to the general ledger, during this reporting period?	X		
7	Have any additional loans (short term or long term) been executed during this reporting period?		X	

General		Yes	No	Comments:
8	Were there any fraudulent events (either material or non material in dollars) that occurred during the reporting period?		X	
9	Were there any extraordinary or unusual events that occurred that could impact the operations and/or funding of your school?		X	
10	Was there any change in personnel who produce the financial reports for your school or in the executive management, during this reporting period?		X	
11	Are all of the balances zero at the bottom of the Balance Sheet? If no, please correct the report before submitting it to the District.	X		
12	Are all of the balances zero at the bottom of the Statement of Rev/Exp? If no, please correct the report before submitting it to the District.	X		
13	Are the balances zero for Notes 5 and 6?	X		
14	Are the 'check for balance' amounts zero on the Schedule for Note 1 and Schedule for Note 2. If no, please correct before submitting to the District.	X		
15	Are all of the amounts zero in the last column of the Schedule for Note 4? If no, please correct before submitting it to the District.	X		

Additional Information

Preparer's Printed Name _____

Mike Hess, CPA
Preparer's Signature